

# BOARD OF HEALTH



**Public Health**  
Prevent. Promote. Protect.

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**Canton City Public Health**

**Monday, August 26, 2019**  
**@ 12:00pm**



**Public Health**  
Prevent. Promote. Protect.

Canton City Public Health

## Board of Health Meeting

Monday, August 26, 2019 @ 12:00pm – Board Room

### Agenda

1. Call to Order and Roll Call
2. Unfinished Business
3. Approve July 22, 2019 Board of Health Meeting Minutes
4. Approve July 25, 2019 Special Board of Health Meeting Minutes
5. Approve List of Bills for \$142,119.96
6. Personnel:
  - a. Approve Probationary Period Ending for Michael Arnold, Recycling Public Health Technician (PT11), Retroactive to July 29, 2019
  - b. Approve Probationary Period Ending for Rashad Miner, Recycling Public Health Technician (PT11), Retroactive to July 29, 2019
  - c. Approve Extending Probationary Period another 90-days for Shameem Ahmad, Disease Intervention Specialist (R5)
  - d. Approve Updated Position Description for Recycling Center Manager (R3)
  - e. Approve New Position Description for Outreach Specialist (PT2)
  - f. Approve Updated Position Description for APC Monitoring & Inspection Technician (R5)
  - g. Accept Resignation of Courtney Grossman, APC Monitoring & Inspection Technician (R5), Effective September 12, 2019
  - h. Accept Resignation of Cael Jones, APC Public Health Technician (PT11), as of August 2, 2019
  - i. Appointment of Sanitarians (R4)
7. Approve Recommendations of the Hearing Officer for August 26, 2019
8. Approve Payment of General Fund Invoices for General Fund PO's
9. Approve Purchase Request for Metro Regional Transit Authority for SARTA Bus Wraps for \$5,160.00 (Paid from HIV Funds)
10. Approve Purchase Request for Lamar Outdoor Advertising for Billboard Advertising for \$17,940.00 (Paid from HIV Funds)
11. Approve FY20 Dental Grant Application and Initial Budget in the Amount of \$101,482.00 for Grant Period from January 1, 2020 to December 31, 2020
12. Accept Grant from Sisters of Charity Foundation of Canton for \$2,100.00 to Support a Contract Grant Writer for the Medicaid Proposal
13. Approve a Contract with Community Development Professionals, LLC to Fund a Grant Writer for the Medicaid Proposal from August 26, 2019 to September 13, 2019
14. Approve agreement addendum with Access Health Stark County to extend the Current Grant(s) from the Original Period(s) ending October 1, 2017 and June 30, 2019 to the new Period of Ending December 31, 2019
15. Approve Contract with Hospital Council of Northwest Ohio for Pathways Hub Services
16. Authorize a Contract with the YWCA of Canton for the Purpose of Receiving Grant Funding for Performing on Site Clinic Services (Early Headstart Outreach) for a Period of September 1, 2019 through August 31, 2020 with the Following Sub-grantee for this Grant Cycle:
  - a. Dr. Meredith Robeson Contract

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17. Approve Travel Authorization

- a. James Adams, Health Commissioner, for Travel from 09/16/2019 to 09/18/2019, AOHC Fall Conference in Columbus, OH at a Cost not to Exceed \$748.66 (Admin GF – 1001 301001)
- b. Amanda Archer, Epidemiologist II, for Travel from 09/12/2019 to 09/13/2019, Project DAWN and Beyond in Columbus, OH at a Cost not to Exceed \$200.00 (Naloxone Fund 2324)
- c. David McCartney, Early Intervention Specialist, for Travel from 12/02/2019 to 12/04/2019, Biomedical HIV Prevention Summit in Houston, TX at a Cost not to Exceed \$1,935.06 (EIS Fund 2319)
- d. Stacy Lorkowski, Linkage to Care Specialist, for Travel from 09/06/2019 to 09/08/2019, US Conference on AIDS in Washington, DC at a Cost not to Exceed \$1,648.12 (HIV Fund 2318)
- e. Shameem Ahmad, Disease Intervention Specialist, for Travel from 09/06/2019 to 09/08/2019, US Conference on AIDS in Washington, DC at a Cost not to Exceed \$1,648.12 (HIV Fund 2318)
- f. Patty McConnell, Preparedness Coordinator, for Travel from 10/14/2019 to 10/16/2019, NEOEHA Fall Educational Conference in Twinsburg, OH at a Cost not to Exceed \$378.00 (Admin GF – 1001 301001)
- g. Shameem Ahmad, Disease Intervention Specialist, Transforming Care/HIV Conference, 10/16/2019 to 10/18/2019 in Columbus, Ohio at an Amount not to Exceed \$385.00 (STD Fund 2312) *Originally approved at \$230.00 at the July 22, 2019 Board Meeting*
- h. David McCartney, Early Intervention Specialist, Transforming Care/HIV Conference, 10/16/2019 to 10/18/2019 in Columbus, Ohio at an Amount not to Exceed \$385.00 (EIS Fund 2319) *Originally approved at \$230.00 at the July 22, 2019 Board Meeting*
- i. Stacy Lorkowski, Linkage to Care Specialist, Transforming Care/HIV Conference, 10/16/2019 to 10/18/2019 in Columbus, Ohio at an Amount not to Exceed \$385.00 (STD Fund 2312) *Originally approved at \$230.00 at the July 22, 2019 Board Meeting*
- j. Pamela Gibbs, Health Service Coordinator/DIS-LTC Supervisor, Transforming Care/HIV Conference, 10/16/2019 to 10/18/2019 in Columbus, Ohio at an Amount not to Exceed \$385.00 (HIV Fund 2318) *Originally approved at \$230.00 at the July 22, 2019 Board Meeting*

18. Acceptance of Reports

- a. Medical Director
- b. Nursing/WIC
- c. Laboratory
- d. OPHI/Surveillance
- e. THRIVE
- f. Environmental Health
- g. Air Pollution Control
- h. Vital Statistics
- i. Fiscal
- j. Health Commissioner
- k. Accreditation Team
- l. Quality Improvement and Performance Management

19. Other Business

20. Next Meeting: Monday, September 23, 2019 at 12:00pm

21. Adjournment



**Public Health**  
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Canton City Public Health

**Board of Health Meeting**  
Monday, July 22, 2019 @ 12:00 PM – Board Room  
**Minutes**

**Call to Order and Roll Call**

Dr. Hickman called to order the regular meeting of the Board of Health of Canton City Public Health on Monday, July 22, 2019 at 12:03 PM with a quorum present.

Dr. Hickman, Mr. Wyatt, Dr. Johns, Dr. Lakritz and Mayor Bernabei were present. Also present were James Adams, Christi Allen and Robert Knight.

**Unfinished Business**

James Adams and Robert Knight discussed the upcoming Public Health Accreditation Board (PHAB) site visit with the board. The visit is scheduled for July 24 to July 25 and the site visit team will be meeting with the board at a special meeting scheduled for July 25, 2019 at 10:30 AM.

**Approve June 24, 2019 Board of Health Meeting Minutes**

Mr. Wyatt moved and Dr. Johns seconded a motion to approve the June 24, 2019 Board of Health meeting minutes. Motion passed unanimously.

**Approve List of Bills for \$130,585.03**

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the list of bills totaling \$130,585.03. Motion passed unanimously.

**Executive Session to Discuss the Compensation of a Public Employee**

Mr. Wyatt moved and Dr. Lakritz seconded a motion to enter executive session to discuss the compensation of a public employee. A roll call to vote was taken:

Dr. Hickman – Yes      Mr. Wyatt – Yes      Dr. Johns – Yes      Dr. Lakritz – Yes

Motion passed unanimously. The board entered executive session at 12:18 AM. The board returned from executive session at 12:33 AM.

Mayor Bernabei left at this time, 12:33 AM.

**Personnel:**

**a. Approve Position Description for Preparedness Coordinator (R5)**

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the updated position description for the Preparedness Coordinator (R5). Motion passed unanimously.

**b. Approve Position Description for Administrative Specialist III (R4)**

Dr. Lakritz moved and Dr. Johns seconded a motion to approve the position description for the Administrative Specialist III (R4) with minor revisions. Motion passed unanimously.

**c. Appointment of Preparedness Coordinator (R5)**

Dr. Lakritz moved and Dr. Johns seconded a motion to approve the appointment of Patricia McConnell to Preparedness Coordinator (R5) at her current rate of pay of \$49,899.42 with no 90-day probationary period effective July 29, 2019. The salary will be paid from the following funds: PHEP (2328) and General Fund (1001 301001).

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- d. Resignation of Sara Kovacs, Public Health Technician (PT11), Effective July 26, 2019**  
Mr. Wyatt moved and Dr. Lakritz seconded a motion to accept the resignation of Sara Kovacs, Public Health Technician (PT11), effective July 26, 2019. Motion passed unanimously.
- e. Accept Resignation of Aaron Butchelli, Recycling Center Manager (R3), Effective July 16, 2019**  
Mr. Wyatt moved and Dr. Lakritz seconded a motion to accept the resignation of Aaron Butchelli, Recycling Center Manager (R3), effective July 16. Motion passed unanimously.
- f. Updated Position Classification Schedule for Environmental Health**  
Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the updated position classification schedule for Environmental Health. Motion passed unanimously.
- g. Updated Position Classification Schedule for Administration/Vital Statistics**  
Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the updated position classification schedule for Administration/Vital Statistics. Motion passed unanimously.
- h. Resignation of Sarah Mann, WIC Peer Helper (PT13)**  
Mr. Wyatt moved and Dr. Johns seconded a motion to accept the resignation of Sarah Mann, WIC Peer Helper (PT13), effective August 16, 2019. Motion passed unanimously.
- i. Appointment of WIC Peer Helper (PT13)**  
Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the appointment of Natatia Peterson as part-time WIC Peer Helper (PT13) at \$10.64 per hour with a half-step increase to \$10.86 after a satisfactory 90-day probationary period with a start-date to be determined. The salary will be paid from the WIC fund (2316). Motion passed unanimously.
- j. Extend Employment of Matthew Margaritakis, Public Health Technician (PT11)**  
Dr. Lakritz moved and Mr. Wyatt seconded a motion to extend the employment of Matthew Margaritakis, Public Health Technician (PT11), to September 9, 2019. Motion passed unanimously.

### **Approve Recommendations of the Hearing Officer for July 22, 2019**

Mr. Wyatt moved and Dr. Johns seconded a motion to approve the recommendations of the hearing officer for July 22, 2019. Motion passed unanimously.

### **Approve Resolutions:**

- a. 2019-14 Terminal Pay**  
Mr. Wyatt moved and Dr. Johns seconded a motion to approve resolution 2019-14 Terminal Pay. Motion passed unanimously.
- b. 2019-15 Abatement of Public Nuisances**  
Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve resolution 2019-15 Abatement of Public Nuisances. Motion passed unanimously.

### **Approve Revised Strategic Plan 2020**

Dr. Johns moved and Dr. Lakritz seconded a motion to approve revisions to Strategic Plan 2020. Motion passed unanimously.

## **Board of Health Minutes**

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### **Approve an Addendum Agreement with YWCA of Canton for the Purpose of Receiving Grant Funding for Performing On-site Clinic Services (Early Headstart Outreach) for an Additional Amount of \$3,380.00 for the Period of September 1, 2018 through August 31, 2019. (Initially Approved for \$22,500.00 at the August 27, 2018 Board of Health Meeting)**

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve an addendum agreement with YWCA of Canton for the purpose of receiving grant funding for performing on-site clinic services (Early Headstart Outreach) for an additional amount of \$3,380.00 for the period of September 1, 2018 to August 31, 2019. Motion passed unanimously.

### **Approve an FY19 HIV Grant Agreement with Jefferson County Health Department for the Amount of \$14,720.00 for the Period of August 1, 2019 to December 31, 2019**

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve an FY19 HIV Grant Agreement with Jefferson County Health Department for the Amount of \$14,720.00 for the period of August 1, 2019 to December 31, 2019. Motion passed unanimously.

### **Accept Grant Funding from Ohio Department of Health in the Amount of \$30,000.00 for the FY20 Integrated Naloxone Access and Infrastructure Grant for the Period of July 7, 2019 to September 28, 2019**

Dr. Johns moved and Dr. Lakritz seconded a motion to accept grant funding from Ohio Department of Health in the Amount of \$30,000.00 for the FY20 Integrated Naloxone Access and Infrastructure Grant for the period of July 7, 2019 to September 29, 2019. Motion passed unanimously.

### **Approve an Agreement with Asian Services in Action, Inc. for them to Provide Proof Translation of Documents at a Cost not to Exceed \$173.25**

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve an agreement with Asian Services in Action, Inc. for them to provide proof translation of documents at a cost not to exceed \$173.25. Motion passed unanimously.

### **Approve Travel Authorization**

- a. Shameem Ahmad, Disease Intervention Specialist, Transforming Care/HIV Conference, 10/17/2019 to 10/18/2019 in Columbus, Ohio at an Amount not to Exceed \$230.00 (STD Fund 2312)
- b. David McCartney, Early Intervention Specialist, Transforming Care/HIV Conference, 10/17/2019 to 10/18/2019 in Columbus, Ohio at an Amount not to Exceed \$230.00 (EIS Fund 2319)
- c. Stacy Lorkowski, Linkage to Care Specialist, Transforming Care/HIV Conference, 10/17/2019 to 10/18/2019 in Columbus, Ohio at an Amount not to Exceed \$230.00 (STD Fund 2312)
- d. Pamela Gibbs, Health Service Coordinator/DIS-LTC Supervisor, Transforming Care/HIV Conference, 10/17/2019 to 10/18/2019 in Columbus, Ohio at an Amount not to Exceed \$230.00 (HIV Fund 2318)
- e. Jaclyn Hupp, APC Monitoring & Inspections Technician, Quality Assurance for Air Pollution Measurement Systems, 08/12/2019 to 08/14/2019 in Columbus, Ohio at an Amount not to Exceed \$427.00 (APC Fund 2331)
- f. Linda Morckel, APC Monitoring & Inspections Supervisor, Quality Assurance for Air Pollution Measurement Systems, 08/12/2019 to 08/14/2019 in Columbus, Ohio at an Amount not to Exceed \$427.00 (APC Fund 2331)

## **Board of Health Minutes**

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- g. Jennifer Hayden, Breastfeeding Coordinator, Ohio WIC 2019 Breastfeeding Conference, 08/27/2019 to 08/28/2019 in Columbus, Ohio at an Amount not to Exceed \$223.00 (WIC Fund 2316)
- h. Thea Bartlett, WIC Peer Helper, Ohio WIC 2019 Breastfeeding Conference, 08/27/2019 to 08/28/2019 in Columbus, Ohio at an Amount not to Exceed \$223.00 (WIC Fund 2316)
- i. Shameem Ahmad, Disease Intervention Specialist, DIS Training, 10/27/2019 to 11/01/2019 in Columbus, Ohio at an Amount not to Exceed \$915.00 (HIV Fund 2318)

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the above travel. Motion passed unanimously.

### **Acceptance of Reports**

- a. Medical Director – James Adams reported to the board that Dr. Elias recently had a letter to the editor published in the Canton Repository.
- b. Nursing/WIC – Nothing additional
- c. Laboratory – Nothing additional
- d. OPHI/Surveillance – Nothing additional
- e. THRIVE – Mr. Adams announced to the board that the Canton Stark County THRIVE Project won the AHA Dick Davidson NOVA Award. The award honors effective, collaborative programs that are focused on improving community health. The award will be presented at the AHA Leadership Summit on July 25, 2019 in San Diego, CA.

Dr. Lakritz left at this time, 1:34 PM.

- f. Environmental Health –
- g. Air Pollution Control – Terri Dzienis reported to the board that there has been a recent increase in the number of complaints the division is receiving about Republic Steel.
- h. Vital Statistics – Nothing additional
- i. Fiscal – Jim Adams reported to the board that on October 1, 2019 the department will no longer operate out of the city's general fund and that all health department money will be moved into a special fund.
- j. Health Commissioner – Nothing additional
- k. Accreditation Team – Robert Knight thanked the entire Canton City Public Staff for their hard work on the accreditation project.
- l. Quality Improvement and Performance Management – Terri Dzienis reported to the board that the quarterly report will be ready next month.

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Mr. Wyatt moved and Dr. Johns seconded a motion to accept the division reports. Motion passed unanimously.

**Other Business**

Mr. Wyatt announced that he is co-sponsoring a safety fair on July 30, 2019 from 4:00pm to 7:00pm. He asked the department to consider participating.

**Next Meeting: Monday, August 26, 2019 at 12:00pm**

The next regular scheduled meeting of the Board of Health of Canton City Public Health will be on Monday, August 26, 2019 at 12:00 PM.

**Adjournment**

Mr. Wyatt moved and Dr. Johns seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 1:47 PM.

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President of the Board of Health

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Secretary to the Board of Health

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Date of Approval



**Public Health**  
Prevent. Promote. Protect.

Canton City Health District

**Board of Health Special Meeting**  
Tuesday, July 25, 2019 @ 10:30 AM – Board Room  
**Minutes**

**Call to Order and Roll Call**

Dr. Hickman called to order the special meeting of the Board of Health of the Canton City Health Department on Thursday, July 25, 2019 at 10:33 AM with a quorum present.

Dr. Hickman, Ms. Lucas and Dr. Lakritz were present. Also present were James Adams, Robert Knight and the site visit team representing the Public Health Accreditation Board.

Robert Knight left at this time, 10:34 AM.

**Interview with Public Health Accreditation Board**

Dr. Hickman, Ms. Lucas and Dr. Lakritz discussed the operations of Canton City Health Department with the site visit team representing the Public Health Accreditation Board.

**Adjourn**

Ms. Lucas moved and Dr. Lakritz seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 11:10 AM.

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President of the Board of Health

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Secretary to the Board of Health

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Date of Approval



# Accounts Payable by G/L Distribution Report

G/L Date Range 07/18/19 - 08/21/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund <b>1001 - General Operating</b>										
Department <b>301001 - Health - Administration</b>										
Account <b>705.05 - Professional Services Computer Access Line Fees</b>										
51874 - VERIZON WIRELESS	9834948625	Monthly Hot Spot for Health Department	Paid by Check		07/26/2019	08/18/2019	08/09/2019		08/09/2019	40.17
										# 652226
										Totals
										Invoice Transactions 1
										<u>\$40.17</u>
Account <b>705.06 - Professional Services Other Professional Services</b>										
50276 - MARK VRABEL FUNERAL HOME	D.Serrano Indieg	Indigent Cremation for Don Serrano, DOD: 07/22/19	Edit		07/29/2019	07/30/2019	07/30/2019			495.00
199 - B & C COMMUNICATIONS	333911	Tune and Program MARCS Radios	Edit		07/26/2019	07/31/2019	07/31/2019			140.00
52645 - CASSADAY-TURKLE-CHRISTIAN, INC.	K.Gentile Indige	Indigent Cremation: Kelly Jo Gentile DOD 06/30/2019	Edit		07/18/2019	07/31/2019	07/31/2019			495.00
52602 - DEANS FUNERAL HOME LIMITED	M.Ramirez Indige	Indigent Cremation, Mikayla Ramirez DOD: 07/24/2019	Edit		07/29/2019	07/31/2019	07/31/2019			495.00
52602 - DEANS FUNERAL HOME LIMITED	D.Chapman Indige	Indigent Cremation: Denise Chapman, DOD - 06/29/2019	Edit		07/31/2019	07/31/2019	07/31/2019			495.00
50919 - HERITAGE CREMATION SOCIETY	L.Nevil Indigent	Indigent Cremation: Laura Nevil, DOD: 07/16/2019	Edit		07/19/2019	07/31/2019	07/31/2019			495.00
50276 - MARK VRABEL FUNERAL HOME	M.Green Indigent	Indigent Cremation: Margaret Green, DOD: 08/14/2019	Edit		08/19/2019	08/20/2019	08/20/2019			495.00
50919 - HERITAGE CREMATION SOCIETY	D.Sunderman Indi	Indigent Cremation: David Leory Sunderman, DOD: 08/02/2019	Edit		08/19/2019	08/21/2019	08/21/2019			495.00
										Totals
										Invoice Transactions 8
										<u>\$3,605.00</u>
Account <b>705.11 - Professional Services EQ/Office Equipment Repair</b>										
52225 - COPIER CONSULTANTS INC	93907	Repair on M5055 Panasonic Fax Machine	Edit		08/05/2019	08/21/2019	08/21/2019			170.00
										Totals
										Invoice Transactions 1
										<u>\$170.00</u>
Account <b>705.14 - Professional Services Maintenance Contracts</b>										
493 - COPECO INC	21AR896359	Remaining 2019 Copier Maintenance on 5 Copiers	Edit		08/05/2019	08/06/2019	08/06/2019			2,183.62
27986 - R & G JANITORIAL, INC.	3143	Cleaning of Health Department Offices, 2019	Paid by Check		07/31/2019	08/06/2019	08/13/2019		08/13/2019	2,000.00
										# 652336
										Totals
										Invoice Transactions 2
										<u>\$4,183.62</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 07/18/19 - 08/21/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 1001 - General Operating</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>734.11 - Supplies Miscellaneous Office Supplies</b>											
1941 - TREASURER STATE OF OHIO	20200231	Vital Statistics Certificate Paper	Paid by Check # 652352		07/16/2019	08/06/2019	08/13/2019		08/13/2019	2,114.70	
51852 - IPRINT TECHNOLOGIES	618220, 619415	Printer Cartridges, as needed in 2019	Edit		07/11/2019	08/21/2019	08/21/2019			96.00	
									Account <b>734.11 - Supplies Miscellaneous Office Supplies</b> Totals	Invoice Transactions 2	<u>\$2,210.70</u>
Account <b>734.13 - Supplies Freight</b>											
18580 - CANTON HOTEL & RESTAURANT SUPPLY	363084	Paper towels, toilet paper for the Health Department	Edit		08/05/2019	08/21/2019	08/21/2019			4.00	
43051 - SYNCB/AMAZON	636779598656	Miscellaneous Supplies for office	Edit		08/10/2019	08/21/2019	08/21/2019			5.99	
									Account <b>734.13 - Supplies Freight</b> Totals	Invoice Transactions 2	<u>\$9.99</u>
Account <b>734.58 - Supplies Miscellaneous Supplies</b>											
18580 - CANTON HOTEL & RESTAURANT SUPPLY	363084	Paper towels, toilet paper for the Health Department	Edit		08/05/2019	08/21/2019	08/21/2019			56.97	
43051 - SYNCB/AMAZON	636779598656	Miscellaneous Supplies for office	Edit		08/10/2019	08/21/2019	08/21/2019			13.98	
43051 - SYNCB/AMAZON	EH Supply Aug19	D Batteries for Mosquito Program	Edit		08/10/2019	08/21/2019	08/21/2019			185.70	
									Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals	Invoice Transactions 3	<u>\$256.65</u>
Account <b>772.20 - Travel Registration/Tuition</b>											
36077 - OHIO PUBLIC HEALTH ASSOCIATION	VS Conf. 8/14/19	2019 OH Vital Statistics Conference, 08/14/19, Columbus, OH	Paid by Check # 652201		08/06/2019	08/06/2019	08/09/2019		08/09/2019	117.00	
									Account <b>772.20 - Travel Registration/Tuition</b> Totals	Invoice Transactions 1	<u>\$117.00</u>
Account <b>776.13 - Membership dues &amp; Fees Membership Dues and Fees</b>											
50635 - JENNIFER HAYDEN	J.Hayden Licen.	RN License Renewal	Edit		08/21/2019	08/21/2019	08/21/2019			68.50	
									Account <b>776.13 - Membership dues &amp; Fees Membership Dues and Fees</b> Totals	Invoice Transactions 1	<u>\$68.50</u>
									Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 21	<u>\$10,661.63</u>
Department <b>303001 - Nurses</b>											
Account <b>705.06 - Professional Services Other Professional Services</b>											
51158 - JON ELIAS M.D.	Jul-19	Remaining 2019 Medical Director Services	Paid by Check # 652303		08/01/2019	08/06/2019	08/13/2019		08/13/2019	1,000.00	
41842 - DUTCH GIRL CLEANERS	A045071	Cleaning services for lab coats, as needed in 2019	Edit		08/09/2019	08/20/2019	08/20/2019			17.00	
									Account <b>705.06 - Professional Services Other Professional Services</b> Totals	Invoice Transactions 2	<u>\$1,017.00</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 07/18/19 - 08/21/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 1001 - General Operating</b>											
Department <b>303001 - Nurses</b>											
Account <b>713.13 - Utilities Telephone</b>											
177 - AT&T	330 454 7664 07	Service for 2nd Fax Line in Nursing for 2019	Paid by Check # 651707		07/16/2019	08/05/2019	07/29/2019		07/29/2019	40.62	
								Account <b>713.13 - Utilities Telephone</b> Totals		Invoice Transactions 1	<u>40.62</u>
Account <b>776.13 - Membership dues &amp; Fees Membership Dues and Fees</b>											
16364 - JANET L COPELAND	19 Lic. Renewal	Ohio Board of Nursing Licensure Renewal	Paid by Check # 651934		07/29/2019	07/29/2019	08/02/2019		08/02/2019	68.50	
								Account <b>776.13 - Membership dues &amp; Fees Membership Dues and Fees</b> Totals		Invoice Transactions 1	<u>68.50</u>
								Department <b>303001 - Nurses</b> Totals		Invoice Transactions 4	<u>\$1,126.12</u>
Department <b>304001 - Lab</b>											
Account <b>705.06 - Professional Services Other Professional Services</b>											
28398 - ALLOWAY	502262	Lab Water Systems Analysis	Edit		07/31/2019	08/21/2019	08/21/2019			60.00	
34284 - REAM & HAAGER LABORATORY	4330252, 4330421	4330239, 4330846	Edit		07/17/2019	08/21/2019	08/21/2019			285.00	
51563 - STERICYCLE	1009287794	Infectious Waste Disposal - LAB	Edit		07/31/2019	08/21/2019	08/21/2019			91.50	
								Account <b>705.06 - Professional Services Other Professional Services</b> Totals		Invoice Transactions 3	<u>\$436.50</u>
Account <b>734.10 - Supplies Postage</b>											
50577 - POSTMASTER	Acct#447189	Laboratory Express Mail Account - LAB	Edit		07/01/2019	07/31/2019	07/31/2019			44.88	
								Account <b>734.10 - Supplies Postage</b> Totals		Invoice Transactions 1	<u>\$44.88</u>
Account <b>734.13 - Supplies Freight</b>											
13273 - BIOMERIEUX, INC.	1212234318	1212233564	Edit		08/01/2019	09/01/2019	08/21/2019			63.92	
7835 - FISHER HEALTH CARE	2659795	Clinic Laboratory Supplies	Edit		08/05/2019	08/21/2019	08/21/2019			28.70	
24799 - IDEXX DISTRIBUTION INC	3051153326 (1)	Water Testing Supplies, Lab	Edit		07/31/2019	08/21/2019	08/21/2019			205.37	
33708 - MICROBIOLOGICS INC	831805	Supplies for Quality Control, Lab	Edit		08/01/2019	08/21/2019	08/21/2019			51.00	
43051 - SYNCB/AMAZON	Lab Supplies Aug	Cleaning Supplies for LAB Equipment and Misc Supplies	Edit		08/09/2019	08/21/2019	08/21/2019			5.99	
								Account <b>734.13 - Supplies Freight</b> Totals		Invoice Transactions 5	<u>\$354.98</u>
Account <b>734.58 - Supplies Miscellaneous Supplies</b>											
13273 - BIOMERIEUX, INC.	1212234318	1212233564	Edit		08/01/2019	09/01/2019	08/21/2019			221.78	
7835 - FISHER HEALTH CARE	2659795	Clinic Laboratory Supplies	Edit		08/05/2019	08/21/2019	08/21/2019			467.56	
24799 - IDEXX DISTRIBUTION INC	3051153326 (1)	Water Testing Supplies, Lab	Edit		07/31/2019	08/21/2019	08/21/2019			6,543.36	



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 1001 - General Operating</b>											
Department <b>304001 - Lab</b>											
Account <b>734.58 - Supplies Miscellaneous Supplies</b>											
24799 - IDEXX DISTRIBUTION INC	3051153326 (2)	Additional Water Testing Supplies, Lab	Edit		07/31/2019	08/21/2019	08/21/2019			311.39	
24836 - MCKESSON MEDICAL - SURGICAL	60440570	Personal Protection Equipment - LAB	Edit		08/01/2019	08/31/2019	08/21/2019			144.07	
33708 - MICROBIOLOGICS INC	831805	Supplies for Quality Control, Lab	Edit		08/01/2019	08/21/2019	08/21/2019			548.19	
43051 - SYNCB/AMAZON	Lab Supplies Aug	Cleaning Supplies for LAB Equipment and Misc Supplies	Edit		08/09/2019	08/21/2019	08/21/2019			35.26	
									Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals	Invoice Transactions 7	<u>\$8,271.61</u>
									Department <b>304001 - Lab</b> Totals	Invoice Transactions 16	<u>\$9,107.97</u>
Department <b>307001 - Environmental Health Administration</b>											
Account <b>705.40 - Professional Services Advertising/Sponsorship</b>											
1902 - THE REPOSITORY	Acct15539	Publication of Rescinded Health Code - Frozen Dessert Inspection	Edit		07/30/2019	08/21/2019	08/21/2019			34.30	
									Account <b>705.40 - Professional Services Advertising/Sponsorship</b> Totals	Invoice Transactions 1	<u>\$34.30</u>
Account <b>734.58 - Supplies Miscellaneous Supplies</b>											
52603 - CLARKE MOSQUITO CONTROL PRODUCTS, INC.	5087414, 5087223	Cougar Sprayer with Smartflow and Mosquito Spray	Edit		07/09/2019	08/20/2019	08/20/2019			4,277.50	
52603 - CLARKE MOSQUITO CONTROL PRODUCTS, INC.	5087223, 5087414	Additional Costs for Mosquito Products	Edit		07/09/2019	08/20/2019	08/20/2019			236.32	
									Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals	Invoice Transactions 2	<u>\$4,513.82</u>
Account <b>776.13 - Membership dues &amp; Fees Membership Dues and Fees</b>											
2618 - BRIAN GERO	19 License Renew	Renewal of Registered Sanitarian License for 2019	Paid by Check # 651943		07/29/2019	07/29/2019	08/02/2019		08/02/2019	93.50	
									Account <b>776.13 - Membership dues &amp; Fees Membership Dues and Fees</b> Totals	Invoice Transactions 1	<u>\$93.50</u>
									Department <b>307001 - Environmental Health Administration</b> Totals	Invoice Transactions 4	<u>\$4,641.62</u>
									Fund <b>1001 - General Operating</b> Totals	Invoice Transactions 45	<u>\$25,537.34</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>2312 - V.D. - I03 Gonorhea (VD)</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.06 - Professional Services Other Professional Services</b>											
52334 - LEXISNEXIS RISK DATA MANAGEMENT INC	1672320-20190731	Database Services for 2019	Edit		07/31/2019	08/31/2019	08/15/2019			180.00	
186 - AULTMAN HOSPITAL	FTA 2019-11	099915682-9693	Edit		07/31/2019	08/21/2019	08/21/2019			14.75	
									Account <b>705.06 - Professional Services Other Professional Services</b> Totals	Invoice Transactions 2	<u>\$194.75</u>
Account <b>713.13 - Utilities Telephone</b>											
51874 - VERIZON WIRELESS	9834761456	Cell Phone Service for LTC, DIS and EIS	Paid by Check # 652226		07/23/2019	08/15/2019	08/09/2019		08/09/2019	51.04	
									Account <b>713.13 - Utilities Telephone</b> Totals	Invoice Transactions 1	<u>\$51.04</u>
									Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 3	<u>\$245.79</u>
									Fund <b>2312 - V.D. - I03 Gonorhea (VD)</b> Totals	Invoice Transactions 3	<u>\$245.79</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund <b>2313 - Local Health Dept Prev Support</b>										
Department <b>301001 - Health - Administration</b>										
Account <b>705.06 - Professional Services Other Professional Services</b>										
50079 - INSYNC HEALTHCARE SOLUTIONS, LLC	971779	Electronic Medical Record System Fees, 2019	Paid by Check # 652325		08/01/2019	08/24/2019	08/13/2019		08/13/2019	94.00
							Account <b>705.06 - Professional Services Other Professional Services</b> Totals	Invoice Transactions	1	\$94.00
							Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions	1	\$94.00
							Fund <b>2313 - Local Health Dept Prev Support</b> Totals	Invoice Transactions	1	\$94.00



# Accounts Payable by G/L Distribution Report

G/L Date Range 07/18/19 - 08/21/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>2314 - Family Health (476)</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.06 - Professional Services Other Professional Services</b>											
4168 - KENT STATE UNIVERSITY	416371-28	Comprehensive Evaluation of Stark County	Edit		08/08/2019	08/16/2019	08/16/2019			7,640.96	
2762 - STARK METRO HOUSING AUTHORITY	CHW Program	Community Health Worker Program, THRIVE	Edit		08/21/2019	08/21/2019	08/21/2019			22,447.36	
									Account <b>705.06 - Professional Services Other Professional Services</b> Totals	Invoice Transactions 2	<u>\$30,088.32</u>
Account <b>705.14 - Professional Services Maintenance Contracts</b>											
22899 - GRAPHIC ENTERPRISES	21AE875519	Copier/Printer Maintenance Contract 2019, THRIVE	Paid by Check	# 651723	05/10/2019	07/19/2019	07/29/2019		07/29/2019	95.00	
22899 - GRAPHIC ENTERPRISES	21AR897539	Copier/Printer Maintenance Contract 2019, THRIVE	Edit		08/08/2019	08/15/2019	08/15/2019			109.25	
									Account <b>705.14 - Professional Services Maintenance Contracts</b> Totals	Invoice Transactions 2	<u>\$204.25</u>
Account <b>713.13 - Utilities Telephone</b>											
50073 - TIME WARNER CABLE	312559704080519	Telephone Service for THRIVE Offices	Paid by Check	# 652692	08/05/2019	08/21/2019	08/20/2019		08/20/2019	169.64	
51874 - VERIZON WIRELESS	9835357926	Neighborhood Navigator Cell Phone, Plan and Accessories	Paid by Check	# 652740	08/03/2019	08/26/2019	08/21/2019		08/21/2019	39.77	
									Account <b>713.13 - Utilities Telephone</b> Totals	Invoice Transactions 2	<u>\$209.41</u>
Account <b>734.11 - Supplies Miscellaneous Office Supplies</b>											
43051 - SYNCB/AMAZON	568879566354	Miscellaneous Office Supplies, as needed in 2019	Edit		08/10/2019	08/21/2019	08/21/2019			67.55	
									Account <b>734.11 - Supplies Miscellaneous Office Supplies</b> Totals	Invoice Transactions 1	<u>\$67.55</u>
Account <b>734.58 - Supplies Miscellaneous Supplies</b>											
43051 - SYNCB/AMAZON	577655478344	Miscellaneous Supplies for THRIVE Annual Breakfast	Edit		08/10/2019	08/21/2019	08/21/2019			263.78	
									Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals	Invoice Transactions 1	<u>\$263.78</u>
Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b>											
50407 - DAWN L. MILLER	Jul19 Travel	2019 NACCHO Conf, 7/9/19-7/12/19, Orlando, FL	Edit		08/20/2019	08/20/2019	08/20/2019			195.18	
									Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b> Totals	Invoice Transactions 1	<u>\$195.18</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 2314 - Family Health (476)</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>772.60 - Travel Local Mtg/Display Accom/Supplies</b>											
42459 - MARC'S	087477	Food and various supplies for THRIVE Meetings/Events	Edit		07/29/2019	08/20/2019	08/20/2019			22.93	
							Account <b>772.60 - Travel Local Mtg/Display Accom/Supplies</b> Totals		Invoice Transactions	1	\$22.93
							Department <b>301001 - Health - Administration</b> Totals		Invoice Transactions	10	\$31,051.42
							Fund <b>2314 - Family Health (476)</b> Totals		Invoice Transactions	10	\$31,051.42
<b>Fund 2316 - WIC Supplemental Health - FY 77</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.14 - Professional Services Maintenance Contracts</b>											
2137 - CITY TREASURER ONLY	FOR:DEPOSIT	WIC #1 & #2 Office 365 Fees for WIC Program	Edit		08/20/2019	08/20/2019	08/20/2019			649.08	
							Account <b>705.14 - Professional Services Maintenance Contracts</b> Totals		Invoice Transactions	1	\$649.08
Account <b>706.36 - Contract Service Health Contract Grant Expend</b>											
85 - ALLIANCE CITY HEALTH DEPT	Jul19 WIC Grant	FY19 WIC Grant Contract	Edit		08/20/2019	08/20/2019	08/20/2019			9,382.90	
1121 - MASSILLON CITY HEALTH DEPT	Jul19 WIC Grant	FY19 WIC Grant Contract	Edit		08/20/2019	08/20/2019	08/20/2019			10,896.23	
1800 - STARK COUNTY HEALTH DEPARTMENT	Jul19 WIC Grant	FY19 WIC Grant Contract	Edit		08/05/2019	08/20/2019	08/20/2019			32,431.16	
							Account <b>706.36 - Contract Service Health Contract Grant Expend</b> Totals		Invoice Transactions	3	\$52,710.29
Account <b>713.13 - Utilities Telephone</b>											
51874 - VERIZON WIRELESS	55.35	WIC Peer Helper Cell Phones	Paid by Check # 652226		07/23/2019	08/15/2019	* 08/09/2019		08/09/2019	55.35	
							Account <b>713.13 - Utilities Telephone</b> Totals		Invoice Transactions	1	\$55.35
Account <b>734.11 - Supplies Miscellaneous Office Supplies</b>											
43051 - SYNCB/AMAZON	Aug WIC Supplies	Account Ending in 6614	Edit		08/10/2019	08/21/2019	08/21/2019			1,168.76	
							Account <b>734.11 - Supplies Miscellaneous Office Supplies</b> Totals		Invoice Transactions	1	\$1,168.76
Account <b>734.13 - Supplies Freight</b>											
43051 - SYNCB/AMAZON	Aug WIC Supplies	Account Ending in 6614	Edit		08/10/2019	08/21/2019	08/21/2019			71.94	
							Account <b>734.13 - Supplies Freight</b> Totals		Invoice Transactions	1	\$71.94
Account <b>734.52 - Supplies Uniform Supplies</b>											
40906 - STAHLHEBER'S INC	13588	WIC Breastfeeding Event Shirts	Edit		07/12/2019	08/21/2019	08/21/2019			186.00	
							Account <b>734.52 - Supplies Uniform Supplies</b> Totals		Invoice Transactions	1	\$186.00
Account <b>734.58 - Supplies Miscellaneous Supplies</b>											
2627 - FISHER FOOD MARKETING INC.	89142 (1)	Supplies for WIC's BAM Event in August	Edit		08/13/2019	08/21/2019	08/21/2019			73.73	
43051 - SYNCB/AMAZON	674874495653	Supplies for WIC's BAM Event in August	Edit		08/10/2019	08/21/2019	08/21/2019			38.64	
									Invoice Transactions		



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Account <b>772.60 - Travel Local Mtg/Display Accom/Supplies</b>		Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals	Invoice Transactions 2	\$112.37
2627 - FISHER FOOD MARKETING INC.	89142 (2)	Items for WIC's BAM Event	08/13/2019 08/21/2019 08/21/2019	141.22
		Account <b>772.60 - Travel Local Mtg/Display Accom/Supplies</b> Totals	Invoice Transactions 1	<u>\$141.22</u>
		Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 11	<u>\$55,095.01</u>
		Fund <b>2316 - WIC Supplemental Health - FY 77</b> Totals	Invoice Transactions 11	<u>\$55,095.01</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 2318 - Local Aids Prevention</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.05 - Professional Services Computer Access Line Fees</b>											
51874 - VERIZON WIRELESS	9834769667	Surface 3 Service for DIS and HIV Coordinator	Paid by Check # 652226		07/23/2019	08/15/2019	08/09/2019		08/09/2019	80.34	
									Account <b>705.05 - Professional Services Computer Access Line Fees</b> Totals	Invoice Transactions 1	<u>\$80.34</u>
Account <b>706.36 - Contract Service Health Contract Grant Expend</b>											
38878 - NEW PHILADELPHIA CITY HEALTH DEPARTMENT	Jul19 HIV Grant	HIV Grant Reimbursement	Edit		07/31/2019	08/15/2019	08/15/2019			1,994.61	
85 - ALLIANCE CITY HEALTH DEPT	Jul19 HIV Grant	HIV Grant Reimbursement	Edit		08/02/2019	08/16/2019	08/16/2019			481.63	
									Account <b>706.36 - Contract Service Health Contract Grant Expend</b> Totals	Invoice Transactions 2	<u>\$2,476.24</u>
Account <b>713.13 - Utilities Telephone</b>											
51874 - VERIZON WIRELESS	9834761456	Cell Phone Service for LTC, DIS and EIS	Paid by Check # 652226		07/23/2019	08/15/2019	08/09/2019		08/09/2019	50.89	
									Account <b>713.13 - Utilities Telephone</b> Totals	Invoice Transactions 1	<u>\$50.89</u>
									Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 4	<u>\$2,607.47</u>
									Fund <b>2318 - Local Aids Prevention</b> Totals	Invoice Transactions 4	<u>\$2,607.47</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 2319 - Early Intervention Services</b>										
Department <b>301001 - Health - Administration</b>										
Account <b>713.13 - Utilities Telephone</b>										
51874 - VERIZON WIRELESS	9834761456	Cell Phone Service for LTC, DIS and EIS	Paid by Check # 652226		07/23/2019	08/15/2019	08/09/2019		08/09/2019	50.89
							Account <b>713.13 - Utilities Telephone</b> Totals		Invoice Transactions 1	<u>50.89</u>
Account <b>734.58 - Supplies Miscellaneous Supplies</b>										
52628 - DAVE PURCHASE PROJECT/NASEN	20920	SWAP Supplies	Edit		07/31/2019	08/31/2019	08/20/2019			2,844.44
							Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals		Invoice Transactions 1	<u>2,844.44</u>
							Department <b>301001 - Health - Administration</b> Totals		Invoice Transactions 2	<u>2,895.33</u>
							Fund <b>2319 - Early Intervention Services</b> Totals		Invoice Transactions 2	<u>2,895.33</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>2320 - Nursing Clinic Activity Fund</b>											
Department <b>303002 - Travel Clinic</b>											
Account <b>705.06 - Professional Services Other Professional Services</b>											
52575 - ASIAN SERVICES IN ACTION, INC	2848	Translation Services	Paid by Check # 652290		07/25/2019	08/24/2019	08/13/2019		08/13/2019	173.25	
									Account <b>705.06 - Professional Services Other Professional Services</b> Totals	Invoice Transactions 1	<u>\$173.25</u>
Account <b>705.11 - Professional Services EQ/Office Equipment Repair</b>											
38841 - BUCKEYE BIOMEDICAL SERVICES, LLC	59551	Callibration of Clinic Equip to Measure Blood Pressure/Weight	Paid by Check # 651710		07/18/2019	08/16/2019	07/29/2019		07/29/2019	262.95	
									Account <b>705.11 - Professional Services EQ/Office Equipment Repair</b> Totals	Invoice Transactions 1	<u>\$262.95</u>
Account <b>734.58 - Supplies Miscellaneous Supplies</b>											
16175 - GLAXOSMITHKLINE PHARM	8252858909	Private Vaccine for Clinic	Paid by Check # 652018		07/12/2019	08/11/2019	08/05/2019		08/05/2019	2,053.70	
									Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals	Invoice Transactions 1	<u>\$2,053.70</u>
									Department <b>303002 - Travel Clinic</b> Totals	Invoice Transactions 3	<u>\$2,489.90</u>
									Fund <b>2320 - Nursing Clinic Activity Fund</b> Totals	Invoice Transactions 3	<u>\$2,489.90</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 2321 - Immunization Action Grant</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>706.36 - Contract Service Health Contract Grant Expend</b>											
85 - ALLIANCE CITY HEALTH DEPT	Jul19 GV Grant	FY20 Get Vaccinated Grant	Edit		08/05/2019	08/16/2019	08/16/2019			1,255.00	
									Account <b>706.36 - Contract Service Health Contract Grant Expend</b> Totals	Invoice Transactions 1	<u>1,255.00</u>
Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b>											
52641 - ALLISON BLACK	Jul19 Travel	MOBI/TIES Training, 07/23/2019, Columbus, Ohio	Paid by Check		08/15/2019	08/15/2019	08/21/2019		08/21/2019	11.00	
									Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b> Totals	Invoice Transactions 1	<u>\$11.00</u>
									Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 2	<u>\$1,266.00</u>
									Fund <b>2321 - Immunization Action Grant</b> Totals	Invoice Transactions 2	<u>\$1,266.00</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 2322 - Dental Sealant 132T Grant</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.06 - Professional Services Other Professional Services</b>											
40279 - ALISON GIAMMARCO	Aug19 Dental	Dental Hygiensist Services for 2019	Paid by Check # 652727		08/15/2019	08/15/2019	08/21/2019		08/21/2019	258.01	
38676 - ANNA MAYLE	Aug19 Dental	Dental Hygiensist Services for 2019	Paid by Check # 652732		08/16/2019	08/16/2019	08/21/2019		08/21/2019	275.15	
								Account <b>705.06 - Professional Services Other Professional Services</b> Totals		Invoice Transactions 2	<u>\$533.16</u>
Account <b>734.12 - Supplies Outside Printing</b>											
19650 - DOCUMENT CONCEPTS INC.	0098614	Dental Sealant Cards	Edit		07/31/2019	08/31/2019	08/21/2019			169.20	
								Account <b>734.12 - Supplies Outside Printing</b> Totals		Invoice Transactions 1	<u>\$169.20</u>
								Department <b>301001 - Health - Administration</b> Totals		Invoice Transactions 3	<u>\$702.36</u>
								Fund <b>2322 - Dental Sealant 132T Grant</b> Totals		Invoice Transactions 3	<u>\$702.36</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund <b>2323 - Personal Responsibility Ed Pr Fd</b>										
Department <b>301001 - Health - Administration</b>										
Account <b>734.11 - Supplies Miscellaneous Office Supplies</b>										
905 - INDEPENDENCE BUSINESS SUPPLY	1667020, 1663523	Office Supplies for PREP Grant	Edit		08/06/2019	08/21/2019	08/21/2019			92.40
								Account <b>734.11 - Supplies Miscellaneous Office Supplies</b> Totals	Invoice Transactions 1	<u>\$92.40</u>
Account <b>734.12 - Supplies Outside Printing</b>										
699 - FEDEX	595700015730	Bound Student Manuals	Edit		07/31/2019	08/21/2019	08/21/2019			269.96
								Account <b>734.12 - Supplies Outside Printing</b> Totals	Invoice Transactions 1	<u>\$269.96</u>
Account <b>734.13 - Supplies Freight</b>										
25372 - ETR ASSOCIATES	255140	ConDemo Demonstration Condom Kit	Edit		07/11/2019	07/31/2019	07/31/2019			14.40
								Account <b>734.13 - Supplies Freight</b> Totals	Invoice Transactions 1	<u>\$14.40</u>
Account <b>734.58 - Supplies Miscellaneous Supplies</b>										
25372 - ETR ASSOCIATES	255140	ConDemo Demonstration Condom Kit	Edit		07/11/2019	07/31/2019	07/31/2019			89.97
								Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals	Invoice Transactions 1	<u>\$89.97</u>
								Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 4	<u>\$466.73</u>
								Fund <b>2323 - Personal Responsibility Ed Pr Fd</b> Totals	Invoice Transactions 4	<u>\$466.73</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 2327 - Lead Assessment Fund</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.06 - Professional Services Other Professional Services</b>											
50260 - ACCURATE ANALYTICAL TESTING	L138240, L139493	L139095	Edit		07/24/2019	08/21/2019	08/21/2019			92.00	
								Account <b>705.06 - Professional Services Other Professional Services</b> Totals		Invoice Transactions 1	<u>\$92.00</u>
								Department <b>301001 - Health - Administration</b> Totals		Invoice Transactions 1	<u>\$92.00</u>
								Fund <b>2327 - Lead Assessment Fund</b> Totals		Invoice Transactions 1	<u>\$92.00</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 07/18/19 - 08/21/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 2328 - Public Health Infrastructure</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>734.11 - Supplies Miscellaneous Office Supplies</b>											
43051 - SYNCB/AMAZON	798657356788	Supplies for PHEP Grant	Edit		08/10/2019	08/21/2019	08/21/2019			49.92	
									Account <b>734.11 - Supplies Miscellaneous Office Supplies</b> Totals	Invoice Transactions 1	<u>\$49.92</u>
Account <b>734.13 - Supplies Freight</b>											
52604 - AMERICAN FLOOR MATS	991869	Waterhog Premier Entract Mats, Nursing and WIC Lobby	Paid by Check # 652289		07/29/2019	08/13/2019	08/13/2019		08/13/2019	148.21	
									Account <b>734.13 - Supplies Freight</b> Totals	Invoice Transactions 1	<u>\$148.21</u>
Account <b>734.14 - Supplies Computer Supplies</b>											
43051 - SYNCB/AMAZON	798657356788	Supplies for PHEP Grant	Edit		08/10/2019	08/21/2019	08/21/2019			59.97	
									Account <b>734.14 - Supplies Computer Supplies</b> Totals	Invoice Transactions 1	<u>\$59.97</u>
Account <b>734.18 - Supplies Furniture/Fixtures (\$0-\$999.99)</b>											
52604 - AMERICAN FLOOR MATS	991869	Waterhog Premier Entract Mats, Nursing and WIC Lobby	Paid by Check # 652289		07/29/2019	08/13/2019	08/13/2019		08/13/2019	1,326.07	
									Account <b>734.18 - Supplies Furniture/Fixtures (\$0-\$999.99)</b> Totals	Invoice Transactions 1	<u>\$1,326.07</u>
Account <b>734.58 - Supplies Miscellaneous Supplies</b>											
43051 - SYNCB/AMAZON	838439699568	Heavy Duty Metal Cord Reel	Edit		08/10/2019	08/21/2019	08/21/2019			104.99	
43051 - SYNCB/AMAZON	798657356788	Supplies for PHEP Grant	Edit		08/10/2019	08/21/2019	08/21/2019			10.12	
									Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals	Invoice Transactions 2	<u>\$115.11</u>
									Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 6	<u>\$1,699.28</u>
									Fund <b>2328 - Public Health Infrastructure</b> Totals	Invoice Transactions 6	<u>\$1,699.28</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 07/18/19 - 08/21/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>2331 - Air Pollution (134)</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.13 - Professional Services Building Maintenance</b>											
1785 - STANDARD PLUMBING & HEATING	920020825	Repair of A/C at Alliance Ozone Site, APC	Edit		07/15/2019	07/31/2019	07/31/2019			316.00	
									Account <b>705.13 - Professional Services Building Maintenance</b> Totals	Invoice Transactions 1	<u>\$316.00</u>
Account <b>713.12 - Utilities Electric</b>											
1366 - OHIO EDISON CO.	Jul19 APC Elec.	110 033 872 497	Edit		08/06/2019	08/27/2019	08/20/2019			81.08	
									Account <b>713.12 - Utilities Electric</b> Totals	Invoice Transactions 1	<u>\$81.08</u>
Account <b>713.13 - Utilities Telephone</b>											
51874 - VERIZON WIRELESS	9834769863	APC Cell Phone Service, Staff Field Work	Paid by Check # 652227		07/23/2019	08/15/2019	08/09/2019		08/09/2019	172.88	
									Account <b>713.13 - Utilities Telephone</b> Totals	Invoice Transactions 1	<u>\$172.88</u>
Account <b>734.13 - Supplies Freight</b>											
39452 - UPS	E11A07299	E11A07329, E11A07319	Edit		07/20/2019	08/21/2019	08/21/2019			65.58	
									Account <b>734.13 - Supplies Freight</b> Totals	Invoice Transactions 1	<u>\$65.58</u>
Account <b>734.57 - Supplies Machine Parts and Supplies</b>											
37422 - URG CORPORATION	0017656-IN	Parts and supplies for air monitoring equip, as needed in 2019	Edit		06/14/2019	08/21/2019	08/21/2019			88.70	
									Account <b>734.57 - Supplies Machine Parts and Supplies</b> Totals	Invoice Transactions 1	<u>\$88.70</u>
Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b>											
35142 - CARL K SAFREED JR	Jul19 Travel	29th Annual Env. Permitting, 7/24/19-7/25/19, Columbus, OH	Paid by Check # 652277		08/06/2019	08/06/2019	08/12/2019		08/12/2019	16.17	
52235 - NATHAN SOBCZAK	Jul19 Travel	29th Annual Env. Permitting, 7/24/19-7/25/19, Columbus, OH	Paid by Check # 652279		08/06/2019	08/06/2019	08/12/2019		08/12/2019	23.29	
39909 - LINDA MORCKEL	Aug19 Travel	Qty Assurance for APC Systems, 8/12/19-8/14/19, Columbus, OH	Edit		08/20/2019	08/20/2019	08/20/2019			115.27	
									Account <b>772.40 - Travel Meals, Lodging, Plane, etc.</b> Totals	Invoice Transactions 3	<u>\$154.73</u>
Account <b>773.43 - Lease and Rental Payments Other Rentals</b>											
51903 - AIRGAS, INC	9963600620	Gas Cylinder Rental for 2019	Edit		07/31/2019	08/21/2019	08/21/2019			30.46	
									Account <b>773.43 - Lease and Rental Payments Other Rentals</b> Totals	Invoice Transactions 1	<u>\$30.46</u>
									Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 9	<u>\$909.43</u>
									Fund <b>2331 - Air Pollution (134)</b> Totals	Invoice Transactions 9	<u>\$909.43</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 07/18/19 - 08/21/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund <b>2351 - Food Service (055)</b>										
Department <b>301001 - Health - Administration</b>										
Account <b>747.14 - Refunds, Claims and Reimbursements Reimbursements</b>										
1941 - TREASURER STATE OF OHIO	Jul19 RFE Reimb.	2019 Retail Food Establishment Reimb. to the State, as needed	Paid by Check # 652350		08/06/2019	08/06/2019	08/13/2019		08/13/2019	28.00
1941 - TREASURER STATE OF OHIO	Jul19 FSO Reimb.	2019 Food Service Operation Reimb. to the State, as needed	Paid by Check # 652351		08/06/2019	08/06/2019	08/13/2019		08/13/2019	140.00
Account <b>747.14 - Refunds, Claims and Reimbursements Reimbursements</b> Totals							Invoice Transactions	2		<u>\$168.00</u>
Department <b>301001 - Health - Administration</b> Totals							Invoice Transactions	2		<u>\$168.00</u>
Fund <b>2351 - Food Service (055)</b> Totals							Invoice Transactions	2		<u>\$168.00</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 07/18/19 - 08/21/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 2354 - Solid Waste Disposal License</b>											
Department <b>307001 - Environmental Health Administration</b>											
Account <b>734.11 - Supplies Miscellaneous Office Supplies</b>											
43051 - SYNCB/AMAZON	Recycle Aug19	Recycling Center Supplies	Edit		08/10/2019	08/21/2019	08/21/2019			13.94	
									Account <b>734.11 - Supplies Miscellaneous Office Supplies</b> Totals	Invoice Transactions 1	<u>\$13.94</u>
Account <b>734.21 - Supplies Fuels</b>											
38997 - MATHESON TRI-GAS INC	20073123	Propane for Recycling Center, as needed in 2019	Edit		07/24/2019	08/23/2019	08/21/2019			43.95	
									Account <b>734.21 - Supplies Fuels</b> Totals	Invoice Transactions 1	<u>\$43.95</u>
Account <b>734.58 - Supplies Miscellaneous Supplies</b>											
21121 - GRAINGER	9242340405	Account #832769376	Edit		07/24/2019	08/23/2019	08/21/2019			70.48	
43051 - SYNCB/AMAZON	Recycle Aug19	Recycling Center Supplies	Edit		08/10/2019	08/21/2019	08/21/2019			441.88	
									Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals	Invoice Transactions 2	<u>\$512.36</u>
									Department <b>307001 - Environmental Health Administration</b> Totals	Invoice Transactions 4	<u>\$570.25</u>
									Fund <b>2354 - Solid Waste Disposal License</b> Totals	Invoice Transactions 4	<u>\$570.25</u>



# Accounts Payable by G/L Distribution Report

G/L Date Range 07/18/19 - 08/21/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 4501 - Capital Projects</b>											
Department <b>301001 - Health - Administration</b>											
Account <b>705.13 - Professional Services Building Maintenance</b>											
52433 - GORSKI PAINTING	2268	Painting at the Health Department	Paid by Check # 652308		07/26/2019	08/06/2019	08/13/2019		08/13/2019	3,243.66	
									Account <b>705.13 - Professional Services Building Maintenance</b> Totals	Invoice Transactions 1	<u>\$3,243.66</u>
Account <b>734.18 - Supplies Furniture/Fixtures (\$0-\$999.99)</b>											
43051 - SYNCB/AMAZON	983834983473	Standing Desks with monitor arm/mat	Edit		08/10/2019	08/21/2019	08/21/2019			650.00	
43051 - SYNCB/AMAZON	436776795965	457355548643	Edit		08/10/2019	08/21/2019	08/21/2019			335.99	
									Account <b>734.18 - Supplies Furniture/Fixtures (\$0-\$999.99)</b> Totals	Invoice Transactions 2	<u>\$985.99</u>
Account <b>734.58 - Supplies Miscellaneous Supplies</b>											
52603 - CLARKE MOSQUITO CONTROL PRODUCTS, INC.	5087414, 5087223	Cougar Sprayer with Smartflow and Mosquito Spray	Edit		07/09/2019	08/20/2019	08/20/2019			2,525.00	
									Account <b>734.58 - Supplies Miscellaneous Supplies</b> Totals	Invoice Transactions 1	<u>\$2,525.00</u>
Account <b>758.06 - Capital Outlay Equipment(over \$5000)</b>											
52603 - CLARKE MOSQUITO CONTROL PRODUCTS, INC.	5087414, 5087223	Cougar Sprayer with Smartflow and Mosquito Spray	Edit		07/09/2019	08/20/2019	08/20/2019			9,475.00	
									Account <b>758.06 - Capital Outlay Equipment(over \$5000)</b> Totals	Invoice Transactions 1	<u>\$9,475.00</u>
									Department <b>301001 - Health - Administration</b> Totals	Invoice Transactions 5	<u>\$16,229.65</u>
									Fund <b>4501 - Capital Projects</b> Totals	Invoice Transactions 5	<u>\$16,229.65</u>
									Grand Totals	Invoice Transactions 115	<u>\$142,119.96</u>

\* = Prior Fiscal Year Activity



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Canton City Public Health

**Board of Health Meeting**  
Monday, August 26, 2019 @ 12:00pm – Board Room  
**Miscellaneous Items**

1. Recycle Center Manager (R3) Position Description
2. Outreach Specialist (PT2) Position Description
3. Air Pollution Control Monitoring & Inspection Technician (R5) Position Description



# Position Description

<b>Position Title:</b>	Recycling Center Manager			<b>Position #:</b>	
<b>Working Title:</b>	Recycling Center Manager			<b>CS Status:</b>	Classified
<b>Division or Unit:</b>	Environmental Health			<b>Reports to:</b>	EH Director
<b>Employment Status:</b>	Full Time	<b>Pay Grade:</b>	R3	<b>FLSA Status:</b>	Non-exempt
<b>Funding Source:</b>	Recycling Center Fund				
<b>This position description was last approved by the Board of Health on:</b>				May 20, 2018	

**Position Summary:** Responsible for the daily operation of the City of Canton Recycling Center. Assists in nuisance complaint investigations and nuisance abatement activities. Works under general supervision of the Director of Environmental Health. Requires knowledge of environmental health science; state, local, federal laws and agency policies; rules and regulations pertaining to environmental health science issues. Maintain hours of operation at the Recycling Center, maintain records, supervise subordinate recycling center staff, maintain recycling center in a clean and orderly fashion. Assist environmental health staff in nuisance investigations and nuisance abatement.

- Essential Duties and Responsibilities:**
- 70%
    - Assist in the removal, storage, sorting, and packaging of recycled material, including household hazardous wastes.
    - Ensure proper packaging of materials in compliance with regulations relative to the storage and removal of recycled materials from the center.
    - Maintain center in a clean and orderly manner.
    - Supervise subordinate recycle center staff.
    - Maintain proper records and documentation.
  - 25%
    - Record observations to assist in nuisance investigations.
    - Assist in removing materials to abate nuisance conditions (property clean-up).
  - 5%
    - Other duties as assigned.

**Other Duties and Responsibilities:**

- May occasionally supervise municipal court offenders assigned to community service.

- Minimum Qualifications:**
- Graduated from an accredited high school or GED.
  - Maintain a valid Ohio driver’s license.
  - Ability to use email, Microsoft Word, Microsoft Excel and data systems to track information and data.
  - Ability to read and understand material safety data sheets and hazard documentation.

- Preferred Qualifications:**
- Experience with solid waste recycling, household hazardous waste, and spill containment.
  - Experience in directing activities of subordinate staff.

- Key Competencies:** The following Council on Linkages Core Competencies (Adopted June 2014) for this position include all Tier 1 competencies for each of the following domain areas:
- Analytical/Assessment Skills: 1A1, 1A4, 1A5, 1A7, 1A8, 1A10, 1A14
  - Policy Development/Program Planning Skills: 2A1, 2A2, 2A3, 2A4, 2A6, 2A7, 2A8, 2A9, 2A10, 2A11
  - Communication Skills: 3A1, 3A2, 3A3, 3A4, 3A5, 3A6, 3A7, 3A8



# Position Description

- Cultural Competency Skills: 4A1, 4A2, 4A3, 4A4, 4A5, 4A6, 4A7
- Community Dimensions of Practice Skills: 5A1, 5A2, 5A3, 5A4, 5A5, 5A7, 5A9,
- Public Health Sciences Skills: 6A1, 6A2, 6A6,
- Financial Planning and Management Skills: 7A1, 7A2, 7A3, 7A5, 7A6, 7A7, 7A9, 7A10, 7A11, 7A12, 7A13, 7A14
- Leadership and Systems Thinking Skills: 8A1, 8A2, 8A3, 8A4, 8A5, 8A6, 8A7, 8A8, 8A9

Canton City Public Health has adopted Organizational Competencies that all employees are expected to achieve, of which the following are for this position:

- Customer Focus: 1A1, 1A2, 1A3, 1A4, 1A5, 1B1, 1B3, 1B4
- Accountability: 2A1, 2A2, 2A3, 2A4, 2A5, 2A6, 2A7, 2A8, 2B1, 2B2, 2B3, 2B4, 2B5, 2B6, 2B7
- Equity, Ethics and Fairness: 3A1, 3A2, 3A3, 3A4, 3A5, 3B1, 3B5, 3B6
- Continuous Quality Improvement: 4A1, 4A2, 4A3, 4A4, 4A5, 4A6, 4B1, 4B2, 4B3, 4B4, 4B5, 4B6
- Occupational Health and Safety: 5A1, 5A2, 5A3, 5A4, 5A5, 5A6, 5B1, 5B2, 5B3, 5B4
- Emergency Preparedness: 6A1, 6A2, 6A3

**Work Environment:** The selected applicant must be able to work in an environment. Frequent exposure to weather including heat and cold. Physical work, including the ability to lift 50 pounds. Operation of small equipment, including a forklift or loader.

**Approval:** This position description was approved by the Board of Health on:

**Revision History:** Dates of prior approved versions: May 20, 2018

**Employee Statement:**

I hereby acknowledge that I have received a copy of this position description on this date.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name



# Position Description

<b>Position Title:</b>	Outreach Specialist		<b>Position #:</b>	NEW
<b>Working Title:</b>	Outreach Specialist		<b>CS Status:</b>	Exempt
<b>Division or Unit:</b>	OPHI		<b>Reports to:</b>	Epidemiologist II
<b>Employment Status:</b>	Part-time	<b>Pay Grade:</b>	PT2	<b>FLSA Status:</b> Non-Exempt
<b>Funding Source:</b>	ODH - Integrated Naloxone Access and Infrastructure Grant (IN21)			
<b>This position description was last approved by the Board of Health on:</b>				

**Position Summary:**

The outreach specialist is responsible to support partner agencies in community naloxone (Narcan®) distribution and the data collection surrounding these efforts; personally furnish naloxone and provide corresponding education to individuals and their network(s) who are at risk of overdose in Stark County; inventory management of naloxone; attend community events hosted by partnering agencies to support naloxone distribution; support outreach and marketing efforts to increase awareness of naloxone distribution in Stark County; foster and build relationships with current partners, and help identify new outlets for future distribution efforts. This individual embraces harm reduction as a public health strategy to reduce morbidity and mortality related to overdose in our community. This position is 100% grant funded and employment is subject to available funding.

**Essential Duties and Responsibilities:**

- 80% The purpose of this position is to
- Work with program coordinator to monitor agency-specific and program-wide naloxone distribution goals
  - Build and maintain working relationships with grant and community partners
  - Enter program data into program database by grant deadlines for all partnering agencies
  - With guidance, summarize and present data in various formats including tables, charts and graphs
  - Provide regular feedback to program coordinator about observations and/or shared stories while in the field (qualitative data)
  - Receive and track naloxone orders from central pharmacy
  - Maintain accurate stock and distribution of naloxone at CCPH
  - Monitor stock and notify program coordinator when re-order in necessary
  - Complete monthly audits of naloxone inventory and distribution of partner agencies
  - Meet with program coordinator to review program progress, success and barriers
  - Identify ongoing outreach opportunities and represent CCPH at community and partner events to distribute naloxone and/or provide education. Additional outreach may include radio and print interviews
  - Participate in program evaluation process, as needed, to assist in identifying successes and barriers of outreach



# Position Description

- Contribute to monthly, quarterly and annual data reports, as needed and support program coordinator with other grant deliverables
- 10% ● Build and maintain trusting relationships with people at-risk of overdoses and their network(s) (family/friends)
- Personally furnish naloxone to individuals at-risk of overdose or those who can administer naloxone to someone at-risk of overdose
- Educate individuals receiving naloxone on:
  - Recognizing the signs and symptoms of overdose
  - Distinguishing between different types of overdose
  - Performing rescue breathing
  - Calling emergency medical services
  - Administering intranasal naloxone
- Collect timely, accurate and complete distribution data, while maintaining confidentiality of private health information, if collected
- Enter program data into program database by grant deadlines
- 10% Other duties as assigned

**Other Duties and Responsibilities:**

Travel may be required to attend quarterly State meetings or other relevant trainings

**Minimum Qualifications:**

- Knowledge of harm reduction principles
- Proficiency in computer operation including email, Internet, Microsoft Office suite and other web-based programs
- Self-motivated, enthusiastic and community-driven with the ability to conduct outreach to the priority populations efficiently and effectively
- Demonstrate interpersonal skills that support patience, resourcefulness, flexibility and empathy
- Ability to collect and organize data for entry into program database(s)
- Ability to describe program overview to others with accuracy, thoroughness and attention to detail
- Must be confident and comfortable with delivering training of overdose prevention and other harm reduction principles to individuals who use drugs and their network(s)
- Ability to interpret and apply Federal and State regulations, procedures, policies into all aspects of the work
- Must be able to provide exceptional customer service to those being served
- Experience working in a multi-cultural setting
- Ability to hold a flexible schedule; some hours will include evening and weekend
- High School diploma or GED
- A valid driver's license or daily access to reliable transportation to attend meetings and visit community sites throughout Stark County



## Position Description

### Preferred Qualifications:

- The ideal candidate is a productive member of the recovery community, capable of using first-hand experience to both identify with and advocate for those who are at risk of overdose due to drug use. This position requires cultural competency skills, as the role will serve people who use drugs from different geographic, racial, religious and cultural backgrounds
- Some college (public health, nursing, behavioral/social science or an approved related field. Related experience may be substituted for education)
- Additional training in excel, data management and analysis or program evaluation
- Experience:
  - speaking publicly in various settings to diverse populations
  - utilizing Harm reduction theory, techniques, and practices
  - collecting, tracking, and reporting program data

### Minimum Credentials:

The following credentials must be acquired and maintained. These credentials are not required upon initial hire, but are required to be acquired after hiring within 3 months. Training will be provide for the following:

- Harm Reduction training

### Key Competencies:

The following Council on Linkages Core Competencies (Adopted June 2014) for this position include:

- Cultural Competency Skills:
- Analytical and Assessment Skills:
- Policy Development and Program Planning Skills:
- Communication Skills:
- Community Dimensions of Practice Skills:
- Public Health Sciences Skills:
- Financial Planning and Management Skills:
- Leadership and Systems Thinking Skills:

Canton City Public Health has adopted Organizational Competencies that all employees are expected to achieve, of which the following are for this position:

- Customer Focus:
- Accountability:
- Equity, Ethics and Fairness:
- Continuous Quality Improvement:
- Occupational Health and Safety:
- Emergency Preparedness:

### Work Environment:

At times, the employee will be required to travel throughout Stark County to conduct one on one outreach, attend neighborhood events and meet with community members and leaders. At least



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Canton City Public Health

# Position Description

Canton City Public Health  
FINAL

80% of the time will be spent in the office. Office hours are flexible. Some weekend and evening hours are expected to cover community events.

**Approval:** This position description was approved by the Board of Health on:

**Revision History:** Dates of prior approved versions:

**Employee Statement:**

I hereby acknowledge that I have received a copy of this position description on this date.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name



# Position Description

Canton City Public Health  
FINAL

<b>Position Title:</b>	Air Pollution Control Monitoring & Inspection Technician		<b>Position #:</b>	846
<b>Working Title:</b>	APC M&I Technician		<b>CS Status:</b>	Classified
<b>Division or Unit:</b>	Air Pollution Control (APC)		<b>Reports to:</b>	APC M&I Supervisor
<b>Employment Status:</b>	Full-time	<b>Pay Grade:</b>	5	<b>FLSA Status:</b> Exempt
<b>Funding Source:</b>	Ohio EPA APC contract funded with anticipated annual renew.			
<b>This position description was last approved by the Board of Health on:</b>			April 24, 2017	

**Position Summary:** Responsible to function at the professional and technical level to support the implementation of Federal and Ohio EPA regulations and guidelines that apply to the air pollution control program in Stark County, Ohio. Performs various duties related to operation of ambient air monitoring network, field surveillance activities (routine inspections, complaint handling and investigation, etc), identification of violations and application of appropriate enforcement procedures. The APC M&I Technician is a dependable, highly detailed, and motivated person. Repetitious work is expected to be performed independently with supervision needed only on unusual problems.

- Essential Duties and Responsibilities:**
- Applies to all duties listed below
    - Maintain direct contact with industry and commerce and represent the agency in its control and regulatory efforts
    - Requires communicating both orally and in writing.
    - Requires thoroughness, attention to detail, and following established policies and deadlines.
    - Requires use and understanding of Microsoft Office, Ohio EPA air monitoring software (AirVision), air sampler software (BGI, SASS, etc), Ohio EPA statewide facility tracking system (STARS2), and internal complaint database (CID2).
  - 70% Ambient Air Monitoring Operator: Install, operate, maintain, troubleshoot, diagnose, repair, and calibrate ambient air monitors and electronic data acquisition equipment (data loggers, electronic chart recorders, etc.); Participate in all external quality assurance audits required by US EPA and Ohio EPA; Assist in ambient air monitoring data collection and evaluation; Perform quality control activities on ambient air monitors (i.e. weekly precision checks on continuous analyzers, flow checks on particulate samplers, etc).
  - 13% Asbestos Program: Perform duties to implement the asbestos program including field inspections, asbestos complaint response, documentation reviews, guidance interpretation, annual asbestos landfill inspections, explaining regulations to the community and outreach activities. This includes inspections of residential, commercial, and industrial facilities, which may include support of Ohio EPA permit system requirements.
  - 6% Complaint Program (non-asbestos, open burning, fugitive dust, odor, facility, etc): Document complaints and pursues complaint investigations with the objective of identifying legitimate complaints, satisfying the complainant's request, identifying violations, and explaining regulations to the community. This includes inspections of

# Position Description

residential, commercial, and industrial facilities, which may include support of Ohio EPA permit system requirements.

- 4% Enforcement Program: Performs enforcement tasks including identification of violations, initiating enforcement action, writing notice of violation (NOV) letters, reporting violations, and working with the regulated community to develop compliance plans to return to compliance. Performs writing resolution of violation letters or notice of compliance letters when entity is in compliance. Also includes preparing documentation, enforcement action requests (EAR) and evidence for use in legal actions and testifying as a witness in court as required. Some cases may escalate and lead to criminal enforcement.
- 4% Stack Test Program: Perform field observations of industrial facility stack testing for proper compliance with methodology and test protocol. Review test protocol/intent-to-test for modifications to the methods and observe the modifications as applicable.
- 1% Anti-Tampering Program: Perform vehicle anti-tampering inspections in accordance with State requirements and guidance.
- 1% Open Burning Permissions Program: Review open burning notifications and requests and prepare/issue responses, permissions, or denials.
- 1% Perform City vehicle safety inspections on a regular basis and take vehicle to be serviced as needed.

- Other Duties and Responsibilities:**
- Participation in professional organizations and workgroups with Ohio EPA, USEPA, CCPH, LADCO, LEPC, NACAA, AAPCA, etc. as assigned.
  - Provide input to policy and regulation development as directed by supervisor or workgroup.
  - Conduct lectures/classes to citizen groups, students, etc. on local air pollution control efforts.
  - Provide support functions in response to public health emergencies as directed by the Health Commissioner.
  - Various other duties as assigned by the APC Monitoring and Inspections (M&I) Supervisor or designee.

- Minimum Qualifications:**
- Graduated from an accredited college or university with at least a Baccalaureate Degree in environmental science, electronics, mathematics, chemistry, physics, biology, physical sciences, or related field.
  - Must be computer proficient and able to work efficiently in a heavily computerized PC environment using various Office Suite and database applications, including web-based collaboration tools, email, etc.

- Preferred Qualifications:**
- Work experience in environmental inspections (asbestos, phase I & II, etc.)
  - Work experience in environmental electronic/mechanical equipment operations and maintenance (continuous emissions monitor, stack testing, landfill gas monitor, etc.)

# Position Description

**Minimum  
Credentials:**

The following credentials must be acquired and maintained prior to initial hire:

- Valid Ohio driver's license with good driving record

The following credentials must be acquired and maintained. These credentials are not required upon initial hire, but are required to be acquired after hiring within 6 months and maintained thereafter. Training will be provided for the all of these credentials.

- Method 9 Opacity Reader certification.
- If asbestos responsibility is assigned: Ohio EPA Asbestos Hazard Evaluation Specialist certification
- If asbestos responsibility is assigned: Ohio EPA Asbestos Hazard Abatement Specialist certification
- If asbestos responsibility is assigned: Respirator fit testing and ability to wear respirator as verified by annual medical physical and physician approval.
- If anti-tampering responsibility assigned: Ohio EPA anti-tampering inspector certification.

**Key Competencies:**

The following Council on Linkages Core Competencies (Adopted June 2014) for this position include:

- Analytical and Assessment Skills: 1B3, 1B4, 1B5, 1B6, 1A7, 1B8, 1A9, 1B10, 1A14
- Policy Development and Program Planning Skills: 2A1, 2A2, 2A4, 2A6, 2A7, 2A8, 2A10, 2A11
- Communication Skills: 3A2, 3A4, 3A5, 3A6, 3A7
- Cultural Competency Skills: 4A4
- Community Dimensions of Practice Skills: 5A1, 5A4, 5A5, 5A6, 5A7, 5A8, 5A9
- Public Health Sciences Skills: 6B3, 6B4, 6A4, 6A5
- Financial Planning and Management Skills: 7A1, 7A3, 7A6, 7A10, 7A11, 7A12, 7A13
- Leadership and Systems Thinking Skills: 8A1, 8A6, 8A7, 8A9

Canton City Health District has adopted Organizational Competencies that all employees are expected to achieve, of which the following are for this position:

- Customer Focus: 1A1, 1A2, 1A3, 1A4, 1A5
- Accountability: 2A1, 2A2, 2A3, 2A4, 2A5, 2A6, 2A7, 2A8
- Equity, Ethics and Fairness: 3A1, 3A2, 3A3, 3A4, 3A5
- Continuous Quality Improvement: 4A1, 4A2, 4A3, 4A4, 4A5, 4A6
- Occupational Health and Safety: 5A1, 5A2, 5A3, 5A4, 5A5, 5A6
- Emergency Preparedness: 6A1, 6A2, 6A3

The following Professional Competencies from the MARAMA National Air Quality Training Project (March 2012) apply to this position:

- Ambient Monitoring, QA/QC, & Data Analysis: S2.1.1-S2.1.8.
- Inspection & Enforcement: S7.1.1-S7.1.11, S7.2.11 (source sampling).
- Air Toxics / Hazardous Air Pollutants: S8.1.1-S8.1.11.



# Position Description

Canton City Public Health  
FINAL

- Work Environment:**
- This position may require scheduling of duties at night, on weekends, or other non-traditional work hours.
  - Daily work environment includes both general office setting (temperature controlled) and field setting (industrial, commercial, residential, and outdoors). Also includes driving City vehicle to field or training destinations. All work requires mental focus.
  - Office setting includes sitting for long periods of time and viewing a computer screen for long periods of time; standing at work bench to complete detailed mechanical troubleshooting using fine motor skills and vision; and exposure to constant noise from running equipment and verbal discussions.
  - Must have the ability to perform inspection duties in field setting. Must have the following minimum abilities to perform these inspection duties: lift/hoist 50 lbs or more; carry field equipment; walk on uneven/unimproved surfaces for long periods of time; climb ladders and stairs; work at substantial heights; and tolerance of extreme outdoor weather conditions.
  - This position will be required to work with hazardous materials like asbestos, lead, compressed gases and industrial environments, if assigned those duties. Use of appropriate personal protection equipment will be required, including the use of respirators, steel toe/metatarsal boots, safety glasses, outerwear, and other personal protective equipment. Must have ability to wear a respirator to perform these duties.
  - Work performed may be subject to challenging interactions with community members.
  - Occasional same day travel will be required to other area offices, the Ohio Environmental Protection Agency, and other trainings and meetings. Occasional overnight travel and may be required for trainings and meetings.

**Approval:** This position description was approved by the Board of Health on:

**Revision History:** Dates of prior approved versions: 04/24/2017, 09/28/2015, 01/23/2012

**Employee Statement:**

I hereby acknowledge that I have received a copy of this position description on this date.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name



**Public Health**  
Prevent. Promote. Protect.

Canton City Public Health

**Board of Health Meeting**  
Monday, August 26, 2019 @ 12:00pm – Board Room  
**Division Reports**

1. Medical Director – **No report**
2. Nursing/WIC
3. Laboratory
4. OPHI/Surveillance – **No report**
5. THRIVE – **No report**
6. Environmental Health
7. Air Pollution Control
8. Vital Statistics
9. Fiscal
10. Health Commissioner
11. Accreditation Team – **No report**
12. Quality Improvement and Performance Management – **No report**

# Canton City Public Health

July 2019 Report (Meeting 8/26/19)

**NURSING DIVISION**

Jon Elias, M.D.  
Medical Director

Diane Thompson, R.N., M.S.N., DON  
Nursing Division

## CLINIC SERVICES

	# of Clinics	# Attending	YTD
Immunization Clinic	6	31	193
Tuberculosis (TB) Mantoux	6	12	93
Travel	3	7	156
S.T.I.	9	91	491
C.T.S. Clinic	6	5	23
C.T.S. – # Qualified & Tested		5	18
Field/Outreach Testing		1	5
SWAP	4	206	1406
SWAP Testing		1	17
SWAP Vaccination Clinic	4	5	28
Hepatitis A Outbreak Clinic	0	0	30

## DENTAL SEALANT PROGRAM

	Students Screened	YTD Screened	Students Sealed	YTD Sealed
Dental Sealants	0	1,367	0	796

## HIV TESTING

	Month	YTD	HIV+ Month	HIV+ YTD	Discordant	Discordant YTD
Tests Performed	19	102	0	2	0	3
Results Given	19	102	0	2	0	3

## HIV INFECTION

	HIV (900) Month	AIDS (950) Month	HIV (900) YTD	AIDS (950) YTD
Canton City	0	0	3**	2
Stark County*	0	0	5**	0

\* excludes Canton City Residents

\*\* Corrected

**HIV Infection includes all persons infected with HIV and/or symptomatic of HIV related disease. AIDS reports include only those who meet the CDC AIDS definition.**

**SPECIAL PROGRAMS**

	SESSIONS/VISITS/ CONTACTS		# ATTENDING	
	Month	YTD	Month	YTD
Nursing School Students/Physician Affiliations			0	10
STD/HIV Programs (Quest) – Goal 8 programs per year				
Communicable Disease Programs	0	0	0	0
Health Promotions / Fairs (Goodwill Parenting talks)	2	8	26	99
Immunization Action Plan – Maximizing Office Based Immunization Programs (MOBI) – Goal of 10 per grant year July 1 <sup>st</sup> – June 30 <sup>th</sup>	0	5		
Immunization Action Plan – Teen Immunization Education Sessions (TIES) – Goal of 8 per grant year July 1 <sup>st</sup> – June 30 <sup>th</sup>	0	3		
DIS Interviews and/or Visits	5	59		
Linkage to Care visits	1	11		
PAPI (Prevention Assistance Program Interventions) referrals	4	23		
PAPI (Prevention Assistance Program Interventions) enrollment	1	4		
Bureau for Children with Medical Handicaps (BCMh) and PHN Consultative Service Home Visits/Contacts [Goal – 90% of caseload will be contacted annually July 1 <sup>st</sup> - June 30 <sup>th</sup> ]	5	34		

**WIC Division  
Monthly Caseload Report**

Assigned Caseload for Canton WIC FY19: 2,167

Assigned Stark Project Caseload FY19: 5,711

WIC Fiscal Year 2019 October 2018 – September 2019		
	Canton City	Total for Stark Project
October 2018	2,164	5,636
November 2018	2,072	5,453
December 2018	2,014	5,346
January 2019	2,001	5,316
February 2019	1,966	5,229
March 2019	1,983	5,231
April 2019	<i>Caseload Data not available- system error per State WIC</i>	
May 2019	2,123	5,457
June 2019	2,205	5,659
July 2019	2,169	5,619

# Canton City Health Department

July 2019 (Meeting 8/26/2019)

LABORATORY

Program	Tests	Tests Positive	Proficiency Testing	YTD Samples Tested	YTD Samples Positive	YTD Proficiency Testing
<b>WATER:</b>						
Private	167	70	0	927	309	0
Public	51	6	0	270	14	21
Commercial	77	7	0	178	7	0
Other	48	0	0	169	7	0
<b>FOOD SERVICES:</b>						
Frozen Desserts	0	0	0	154	0	0
Other Exams	0	0	0	0	0	0
<b>CLINICAL:</b>						
Gonorrhea-smear	16	3	0	119	17	10
N.G.U.	16	8	0	119	70	0
Gonorrhea-culture	37	0	0	230	3	10
Oxidase Reflex	28	1	0	166	10	3
Culture Gram Stain Reflex	1	0	0	10	9	2
Sugar Confirmation Reflex	0	0	0	9	3	2
Gonorrhea-Gene amp.	80	6	0	411	29	10
Chlamydia-Gene amp.	80	4	0	411	34	10
Syphilis Serology Qualitativ	64	2	0	371	24	5
Syphilis Serology Quantitat	2	2	0	24	24	3
Candida	23	4	2	142	20	4
Gardnerella	23	12	2	142	75	4
Trichomonas	23	3	2	142	19	4
Pregnancy-urine	2	0	0	58	1	0
HIV screen	19	0	0	103	3	0
HIV Insti Confirmatory	0	0	0	4	2	0
Blood Lead	0	0	0	6	1	4
HCV Antibody screening	0	0	0	11	4	0
<b>MISCELLANEOUS:</b>						
Pollen counts	21	21	0	84	84	0
Other Exams	1	1	0	3	2	0
Misc. (insects, etc.)	0	0	0	3	3	0

# Canton City Health Department

June 2019 (Meeting 7/22/2019)

## Environmental Health

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total	Annual Inspection Goal
Nuisance Cases Opened	134	206	201	207	226	114	156						1244	N/A
Nuisance Cases Acknowledged	129	205	201	202	225	110	149						1221	N/A
Nuisance Cases Closed	111	165	130	152	162	73	115						908	N/A
Days to Acknowledge	0.45	5.2	0.45	0.95	0.4	0.2	0.18						0.55	N/A
Days to Close	0.45	4.45	5.7	6.36	5.8	5.9	6.48						12.45	N/A
Tires Recycled, lbs	7660	23580	37020	29480	77,280	27340	28200						230560	N/A
# of Tires (estimated)	383	1179	1851	1474	3864	1367	1410						11528	N/A
Household Hazardous Waste, lbs	8545	4841	6066	12337	14,819	20419	11528						78554.51	N/A
Household Hazardous Waste Customers	0	0	308	0	0	0	N/A						308	N/A
E-Waste & Misc Metals, lbs	3140	9826	0	9310	11,244	N/A	N/A						33520	N/A

Scrap Steel, lbs (Sanitation Bin)	5370	8960	13400	11390	13,490	15051	N/A					67661	N/A
Commodity Sales	627.97	1691.2	892.86	1456.3	1,097.93		N/A					5766.25	N/A
Animal Bites	17	23	24	27	35	42	45					213	N/A
Plan Reviews Received	1	2	3	2	2	0	2					12	N/A
Plan Reviews Approved	1	3	0	1	2	0	2					9	N/A
*Food Inspections	121	339	13	78	95	96						742	917
Mobile	1	0	1	9	1	3	6					21	
Vending Inspections	47	12	0	0	0	0	0					59	
Temporary Event Inspections	3	4	19	5	14	20	2					67	N/A
Swimming Pools / Spas	0	0	0	0	3	6	8					17	36
Schools	2	3	0	15	12	0	0					32	38
Body Art (Tattoos)	1		0	1	0	0	0					2	8
Smoking Complaints							0						
Lead Clearances							1						

\*Food Inspections includes standard, follow up, critical control point, process review, prelicensing, 30-day, consultations and complaint inspections.

**NUISANCE UPDATES:** Jim and Annie have been meeting with David Held of Joint Solid Waste District (JSWD) and John Highman, City Service Director, to determine the future of the Recycling Center. All parties are in agreement that the Center is valuable to the community and each of our departments, and all intend to keep the Center open. JSWD and Sanitation will increase funding to Health, purchase exterior lights and provide chip and seal on the ground in the drop-off area at the Center. JSWD will provide one of their workers on a part-time basis to assist with vendor contracts and shipment of items from the Center to the vendor. Health will continue to provide two part time employees and a manager. We may consider hiring a third part timer based on customer volume. We are still discussing the best hours of operation and what items we will accept for recycling. Patty McConnell will be training the new SIT/RS to take over her RS duties and will then be relieved of all EH duties so that she may focus her attention on her PHEP/PIO role. After they learn Solid/Infectious Waste inspections, the Rabies program, and School inspections, they will learn Nuisance. Rick Miller offered to assist Gus Dria in Nuisance until the new employees are fully trained. Rick will relinquish some of his Food duties to Annie during this time.

**FOOD UPDATES:** The follow up inspection with New Top China Buffet went well. Their business attorney and interpreter was a valuable asset in helping the owner better understand and achieve compliance with the Food Safety Code. New Top China was able to keep their food license as a result. At the last monthly meeting, the Board suspended the food license for Belden Drive Thru. At a follow up inspection conducted by Annie and Rick, the license was revoked for failure to comply with the Food Code. The owner's attorney sent a letter to CCPH requesting to reinstate his food license. This will be discussed with Law Dept. HOF food events went well. Rick Miller formed an outstanding partnership with the HOF which improved planning and inspections for all. Food inspectors ordered new uniform shirts and received many compliments from staff and the community we serve at how professional they appeared.

Plans Received: Marc's 3112 Cleveland Ave. NW, Pilot Travel Center 2320 Faircrest SW,

Plans Approved: R Bar & Grill 918 Cherry Ave NE, Factory of Terror/TD Tailgate 4125 Mahoning NE

**UPCOMING EVENTS:**

8/27 - 9/2/2019	Stark County Fair
8/31 - 9/1/2019	Black College Football Hall of Fame Classic
9/6 -9/8/2019	JoyFest
9/7/2019	PFHOF
9/21/2019	Downtown Canton Flea Market

# Canton City Public Health

July 2019 Report (Meeting 08/26/19)

**AIR POLLUTION CONTROL**

**AIR MONITORING:**

**Summary of Air Monitoring Network**

MONITORING TYPE	ATTAINMENT STATUS	MONITORING FREQUENCY	# OF OPERATING MONITORS	MONITORING LOCATION
Ozone	Attainment	Continuous	3	Malone College; Brewster; Alliance
Carbon Monoxide	Attainment	Continuous	1	Canton Health Department
PM2.5	Attainment	3 Intermittent (1 in 3 days) & 1 Continuous	4	Canton Fire Station #8; Canton Health Department
PM2.5 Speciation	n/a (not NAAQS)	Intermittent (1 in 6 days)	2	Canton Fire Station #8
Lead	Undetermined & n/a (special study)	1 Intermittent (1 in 6 days) & 1 special study days	2	Republic Steel
Lead	Undetermined	Intermittent (1 in 6 days)	1	Youtz Leadership School

**Air Pollution Laboratory Report**

*Air Quality Index (AQI) - Comparison of Monthly Data*

*AQI Value Ranges Per Category of Air Quality Conditions:*

*Good = 0-50; Moderate = 51-100; Unhealthy for Sensitive Groups = 101-150; Unhealthy = 151-200*

Data Type	July 2015	July 2016	July 2017	July 2018	July 2019
# of AQI Reporting Days	22	20	20	21	23
Highest AQI Value	93	99	93	101	100
# of Days in Good Category	12	5	13	8	11
# of Days in Moderate Category	10	15	7	12	12
# of Days in Unhealthy For Sensitive Groups Category	0	0	0	1	0
# of Days in Unhealthy Category	0	0	0	0	0

*Suspended Particulates PM2.5- Comparison of Monthly Averages\**

*(in micrograms per cubic meter of air)*

*Primary Standard Limits: Annual Arithmetic Mean = 12; Daily 24-hr Average = 35*

*\*Note: Due to data availability averages are reported for previous month*

Location	June 2015	June 2016	June 2017	June 2018	June 2019
#1 Health Department	11.1	9.1	7.8	8.0	7.4
#15 Fire Station #8	12.1	9.5	8.6	8.7	9.0

# APC Compliance Monitoring Activities

July 2019

Activity	Month Totals						CYTD Totals					
	OB	Asb	HPF	NPF	Ot	Total	OB	Asb	HPF	NPF	Ot	Total
<i>INSPECTIONS</i>												
1. Full Compliance Evaluation (FCE) inspections			3	0		3			4	2		6
2. Site Visits conducted (non-complaint)	0		0	1	0	1	2		7	16	0	25
3. Performance tests observed			2	1		3			6	1		7
4. Opacity observations conducted			1	1	3	5			5	4	3	12
5. Anti-tampering inspections					0	0					1	1
<i>COMPLAINTS</i>												
6. Complaints received	15	1	1	2	0	19	108	5	10	10	10	143
7. Complaints investigated	11	1	1	0	0	13	91	2	9	8	9	122
<i>ENFORCEMENT</i>												
8. Warning actions taken	1	0	0	0	0	1	22	0	0	1	0	23
9. General NC enforcement actions taken	4	0	0	1	1	6	53	6	3	7	1	70
10. Significant NC enforcement actions taken	0	0	0	0	0	0	2	0	1	0	1	4
11. GNC Resolved without further action – Local	4	0	0	0	0	4	53	6	3	2	0	64
12. SNC Resolved without further action – Local	0	0	0	0	0	0	0	0	1	0	0	1
13. Enforcement Action Referral to OEPA for SNC	0	0	0	0	0	0	2	0	1	0	1	4
14. Final Enforcement Action Issued by OEPA/AGO	0	0	0	0	1	1	0	1	9	0	1	11

Abbreviations: OB = open burning; Asb = asbestos; HPF = High Priority facility; NPF = Non-high Priority Facility; Ot = Other; NC = Non-compliance, S = Significant, G = General

Activity	Month Totals		CYTD Totals	
<i>ASBESTOS</i>				
15. Demo/Renovation notifications received	11		62	
16. Demo/Renovation inspections performed	1		15	
17. Non-Notifier inspections performed	0		1	
18. Asbestos Landfill inspection performed	0		0	
<i>OPEN BURNING ISSUANCE</i>				
	Received	Issued	Received	Issued
19. Open Burning Notifications	1	1	7	8
20. Open Burning Permissions	0	0	5	5

**SIGNIFICANT COMPLIANCE MONITORING DETAILS:**

*Please see the APC Compliance Monitoring Activities tables on the next page for the quantities of conducted activities. Below are details of any compliance monitoring activities with significant importance or impact.*

- 07/16/19: Ed Pabin observed 2 out of 3 stack test runs performed on Dominion Energy’s 4700 HP natural gas fired turbine/compressor (EU P006). Testing was done to confirm NOx and CO emissions were in accordance with the facility’s recently renewed TV permit emissions limitations. Preliminary results from the on-site data indicated the NOx and CO emissions were well within the permit limits. The test results are expected to be received on 8/16/19.
- 07/30/19 & 07/31/19: Nate Sobczak, Courtney Grossman, Jaclyn Hupp, and Linda Morckel were on site at non-Title V Facility Lehigh Cement Company, located at 8282 Middlebranch Ave NE, Plain Township, to observe performance tests conducted to measure particulate matter and opacity from the silos, and to measure SO2 from the slag dryer. The test results are expected to be received on 9/01/19.

**PERSONNEL:**

- 07/22/19: Andrew Molnar, APC Engineer, started his first day with Canton APC. Andrew was hired by the Board of Health during their 6/24/19 meeting. Andrew will be Ed Pabin’s replacement when Ed retires in January 2020. Ed will take these few months of overlap to train Andrew and share his knowledge with other Canton APC staff.

**PERMITTING:**

**Facility Universe in Stark County (APC Jurisdiction)**

	<b>June 2019 End Balance</b>	<b>Facilities shutdown in July 2019</b>	<b>New Facilities in July 2019</b>	<b>Facilities changed type in July 2019</b>	<b>July 2019 End Balance</b>
# of Title V Facilities	19	0	0	0	19
# of FEPTIO Facilities	19	0	0	0	19
# of NTV Facilities	182	0	0	+1	183
# of PBR Facilities	292	0	0	0	292

**Summary of Permit Activity for July 2019**

	<b>Incoming</b>	<b>Outgoing</b>	
	<b>Applications Received</b>	<b>Draft Issued Permits</b>	<b>Final Issued* Permits</b>
Installation Permits	0	0	0
Renewal Permits	0	1	1
Other Permits	1	0	1
PBRs	1	n/a	0
<b>TOTAL</b>	<b>2</b>	<b>1</b>	<b>2</b>

\*Value of both final issued permits and canceled permits (permits no longer needed) combined.

## Summary of Permit Goals and Status for CYTD 2019

*Includes progress toward Strategic Plan goal*

	<b>CYTD Final Issued* Permits</b>	<b>DAPC Yearly Issuance Goals</b>
FEPTIO-Renewal (backlogged)~	2	6
NTVPTIO-Renewal (backlogged)~	2	7

\*Value of both final issued permits and canceled permits (permits no longer needed) combined.

~Only includes Backlogged permits, which means older than 6 months for FEPTIO/NTVPTIO-Renewals

	<b>Processing complete; waiting for CO to issue</b>	<b>CYTD TVPTO Issuance Details</b>				<b>DAPC Yearly Issuance Goal</b>
		<b>Draft</b>	<b>PPP</b>	<b>PP</b>	<b>Final*</b>	
TVPTO-Renewal~	0	0	0	0	1	4

\*Value of both final issued permits and canceled permits (permits no longer needed) combined.

~Only includes Backlogged permits, which means older than 18 months for TVPTO-Renewals

	<b>CYTD permits issued final*</b>	<b>CYTD permits issued on time</b>	<b>% of permits issued on time</b>	<b>Goal</b>
% of Installation Permits issued final within 180 days	7	7	100%	<b>100%</b>
% of Admin Mod Permits issued final within 180 days	2	1	50%	<b>100%</b>

\*Value of both final issued permits and canceled permits (permits no longer needed) combined. This value does not include permits that were already older than 180 days as of 01/01/2019.

- Permit Issuance Goals Status:* One FEPTIO backlogged renewal permit for East Ohio Gas Pike Compressor Station was issued final in July and another one was issued draft in July. The 2<sup>nd</sup> one is anticipated to be issued final in August. Several installation and administrative modification permits, which are the highest priority for processing, are being worked on by staff, one of which was issued final in July. Staff are also working on the remaining 3 Title V renewal permits, which will take several more months before they are ready for draft issuance. As for the remaining NTV and FEPTIO backlogged renewal permits, they are a lower priority for staff to complete but some progress has been made. Supervisor permit reviews will need to be prioritized for completion by the end of August to maintain our performance.

# Canton City Public Health

July Report 2019 (Meeting 8/26/2019)

## VITAL STATISTICS

Certificates Issued	JUL 2019	2019 YTD	2018 YTD
Death Certificates Issued	595	3,867	4,256
Birth Certificates Issued	1,012	6,311	5,510

*Births Total Residents & Nonresidents	JUL 2019	2019 YTD	2019 YTD
Births	343	2,501	
Unmarried Parent Births	160	1,210	48%
Births to Mothers aged 14 and under	-	2	0%
Births to Mothers aged 15 - 17	6	52	2%
Births to Mothers aged 18 - 19	14	122	5%
Births to Mothers aged 20 - 24	75	606	24%
Births to Mothers aged 25 - 29	143	836	33%
Births to Mothers aged 30 - 34	72	598	24%
Births to Mothers aged 35 - 39	29	237	9%
Births to Mothers aged 40 - 44	4	47	2%
Births to Mothers aged 45 and over	-	1	0

Deaths in Canton City	JUL 2019	2019 YTD	YTD Male	YTD Female
Total	169	1,056	50%	50%
Deaths aged less than 1 day	-	3	100%	0%
Deaths aged less than 1 year	1	2	100%	0%
Deaths aged 1 - 3	-	2	50%	50%
Deaths aged 4 - 9	-	1	100%	0%
Deaths aged 10 - 19	-	4	75%	25%
Deaths aged 20 - 29	1	13	77%	23%
Deaths aged 30 - 39	4	32	59%	41%
Deaths aged 40 - 49	7	37	65%	35%
Deaths aged 50 - 59	19	110	55%	45%
Deaths aged 60 - 69	35	207	52%	48%
Deaths aged 70 - 79	45	247	53%	47%
Deaths aged 80 and over	57	397	41%	59%

Based on the number of births and deaths registered for the month of July 2019.

**City of Canton**  
**Statement Of Cash Position**

Report Date: 07/31/2019

Fund	Beginning Balance	M-T-D Revenues	Y-T-D Revenues	M-T-D Expenses	Y-T-D Expenses	Unexpended Balance	Outstanding Encumbrances	Ending Balance
Fund Category: 1 - Governmental Funds								
Fund Type: 12 - Special Revenue Funds								
2312 - V.D. - I03 Gonorrhea (VD)	\$145,411.52	\$2,462.26	\$23,685.19	\$3,007.79	\$18,454.51	\$150,642.20	\$2,006.91	\$148,635.29
2313 - Local Health Dept Prev Support	\$231,946.87	\$0.00	\$26,365.19	\$3,460.43	\$39,684.06	\$218,628.00	\$8,776.12	\$209,851.88
2314 - Family Health (476)	\$203,756.23	\$47,294.48	\$1,188,523.49	\$71,033.24	\$669,496.79	\$722,782.93	\$96,244.41	\$626,538.52
2315 - HTLV Antibody (Aids)	\$3,635.85	\$0.00	\$0.00	\$0.00	\$836.54	\$2,799.31	\$0.00	\$2,799.31
2316 - WIC Supplemental Health - FY 77	\$377,808.98	\$106,573.97	\$735,147.84	\$112,490.00	\$695,686.09	\$417,270.73	\$204,476.34	\$212,794.39
2317 - Local Health Assess & Accred Fnd	\$3,466.30	\$0.00	\$0.00	\$0.00	\$0.00	\$3,466.30	\$3,466.30	\$0.00
2318 - Local Aids Prevention	\$333,233.96	\$15,091.33	\$171,807.72	\$19,107.40	\$103,103.14	\$401,938.54	\$13,822.94	\$388,115.60
2319 - Early Intervention Services	\$0.00	\$4,720.53	\$36,307.78	\$6,958.15	\$24,087.14	\$12,220.64	\$3,879.10	\$8,341.54
2320 - Nursing Clinic Activity Fund	\$430,798.18	\$9,887.56	\$113,908.59	\$22,056.90	\$68,617.68	\$476,089.09	\$3,012.61	\$473,076.48
2321 - Immunization Action Grant	\$72,487.15	\$0.00	\$77,309.00	\$6,671.99	\$65,379.89	\$84,416.26	\$49,319.00	\$35,097.26
2322 - Dental Sealant 132T Grant	\$98,319.38	\$0.00	\$33,352.00	\$5,883.97	\$52,241.21	\$79,430.17	\$17,207.02	\$62,223.15
2323 - Personal Responsibility Ed Pr Fd	\$86,655.38	\$29,000.00	\$101,500.00	\$15,519.23	\$74,871.83	\$113,283.55	\$798.97	\$112,484.58
2324 - STD Seroprevalence Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2325 - Ohio Early Start	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326 - Healthy Start	\$6,234.31	\$0.00	\$0.00	\$0.00	\$0.00	\$6,234.31	\$0.00	\$6,234.31
2327 - Lead Assessment Fund	\$24,295.75	\$161.50	\$1,155.75	\$116.00	\$244.00	\$25,207.50	\$806.00	\$24,401.50
2328 - Public Health Infrastructure	\$55,545.17	\$4,956.68	\$69,731.70	\$8,161.36	\$42,910.21	\$82,366.66	\$1,596.91	\$80,769.75
2329 - Smoke Free Ohio	\$22,146.25	\$0.00	\$1,125.00	\$0.00	\$0.00	\$23,271.25	\$0.00	\$23,271.25
2331 - Air Pollution (134)	\$580,267.30	\$71,564.21	\$552,892.68	\$106,274.79	\$456,826.36	\$676,333.62	\$39,023.42	\$637,310.20
2332 - Air Pollution (I35)	\$42,030.66	\$0.00	\$13,282.00	\$0.00	\$0.00	\$55,312.66	\$0.00	\$55,312.66
2335 - EARLY HEAD START	\$16,375.78	\$2,100.30	\$9,489.75	\$841.62	\$5,038.24	\$20,827.29	\$129.34	\$20,697.95
2351 - Food Service (055)	\$171,286.61	\$3,677.25	\$256,242.52	\$18,340.90	\$119,778.77	\$307,750.36	\$1,142.00	\$306,608.36
2352 - Private Water Supply	\$336.50	\$0.00	\$0.00	\$0.00	\$0.00	\$336.50	\$0.00	\$336.50
2353 - Swimming Pool	\$34,819.74	\$0.00	\$5,305.00	\$0.00	\$2,212.55	\$37,912.19	\$72.12	\$37,840.07
2354 - Solid Waste Disposal License	\$178,086.53	\$14,538.33	\$80,611.84	\$13,551.81	\$60,825.88	\$197,872.49	\$2,103.83	\$195,768.66
2355 - Infectious Waste								

City of Canton  
**Statement Of Cash Position**

Report Date: 07/31/2019

Fund	Beginning Balance	M-T-D Revenues	Y-T-D Revenues	M-T-D Expenses	Y-T-D Expenses	Unexpended Balance	Outstanding Encumbrances	Ending Balance
Registration	\$415.33	\$0.00	\$0.00	\$0.00	\$0.00	\$415.33	\$0.00	\$415.33
2356 - Tattoo Parlors	\$17,229.28	\$0.00	\$840.00	\$0.00	\$0.00	\$18,069.28	\$0.00	\$18,069.28
Fund Type 12 - Special Revenue Funds Subtotal:	\$3,136,589.01	\$312,028.40	\$3,498,583.04	\$413,475.58	\$2,500,294.89	\$4,134,877.16	\$447,883.34	\$3,686,993.82
Fund Category 1 - Governmental Funds Subtotal:	\$3,136,589.01	\$312,028.40	\$3,498,583.04	\$413,475.58	\$2,500,294.89	\$4,134,877.16	\$447,883.34	\$3,686,993.82
<b>Grand Total:</b>	<b>\$3,136,589.01</b>	<b>\$312,028.40</b>	<b>\$3,498,583.04</b>	<b>\$413,475.58</b>	<b>\$2,500,294.89</b>	<b>\$4,134,877.16</b>	<b>\$447,883.34</b>	<b>\$3,686,993.82</b>

City of Canton  
**Budget by Fund Category Report**  
 07/31/2019

Prior Fiscal Year Activity Included

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>1 - Governmental Funds</b>									
<b>Revenue</b>									
52 - Licenses and permits	\$286,600.00	\$0.00	\$286,600.00	\$3,677.25	\$0.00	\$263,687.52	\$22,912.48	92%	\$306,292.96
53 - Intergovernmental revenue	\$3,751,670.00	\$0.00	\$3,751,670.00	\$276,369.55	\$0.00	\$2,875,009.16	\$876,660.84	77%	\$4,016,472.78
54 - Charges for services	\$354,500.00	\$0.00	\$354,500.00	\$31,981.60	\$0.00	\$304,111.70	\$50,388.30	86%	\$277,318.71
56 - Other misc revenue	\$1,300.00	\$0.00	\$1,300.00	\$0.00	\$0.00	\$40,774.66	(\$39,474.66)	3,137%	\$9,888.89
83 - Transfer in - from other fund	\$40,000.00	\$15,000.00	\$55,000.00	\$0.00	\$0.00	\$15,000.00	\$40,000.00	27%	\$0.00
84 - Advance in - from other fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Revenue Totals</b>	<b>\$4,434,070.00</b>	<b>\$15,000.00</b>	<b>\$4,449,070.00</b>	<b>\$312,028.40</b>	<b>\$0.00</b>	<b>\$3,498,583.04</b>	<b>\$950,486.96</b>	<b>79%</b>	<b>\$4,609,973.34</b>
<b>Expense</b>									
61 - Salary and benefits	\$2,014,246.00	\$36,578.15	\$2,050,824.15	\$219,096.90	\$0.00	\$1,137,337.60	\$913,486.55	55%	\$1,780,560.48
62 - Payroll fringes	\$845,965.00	\$14,921.85	\$860,886.85	\$50,090.70	\$0.00	\$262,106.77	\$598,780.08	30%	\$820,940.13
70 - Services	\$1,456,294.00	\$90,948.38	\$1,547,242.38	\$84,307.61	\$389,621.95	\$900,710.76	\$256,909.67	83%	\$3,604,024.35
71 - Utilities	\$9,075.00	\$7,150.75	\$16,225.75	\$1,056.15	\$9,038.77	\$4,882.79	\$2,304.19	86%	\$6,112.10
73 - Supplies	\$243,666.00	\$61,260.77	\$304,926.77	\$30,178.78	\$40,902.75	\$124,348.15	\$139,675.87	54%	\$165,439.89
74 - Refunds, claims and reimbursements	\$17,787.00	\$172.46	\$17,959.46	\$245.00	\$1,311.28	\$12,712.18	\$3,936.00	78%	\$16,911.33
75 - Capital Outlay	\$21,200.00	(\$2,222.72)	\$18,977.28	\$11,965.62	\$0.00	\$17,292.90	\$1,684.38	91%	\$11,546.57
77 - Other	\$60,081.00	\$10,952.90	\$71,033.90	\$16,534.82	\$7,008.59	\$40,903.74	\$23,121.57	67%	\$57,446.74
81 - Transfer out - due to other fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Revenue Totals:</b>	<b>\$4,434,070.00</b>	<b>\$15,000.00</b>	<b>\$4,449,070.00</b>	<b>\$312,028.40</b>	<b>\$0.00</b>	<b>\$3,498,583.04</b>	<b>\$950,486.96</b>	<b>79%</b>	<b>\$4,609,973.34</b>
<b>Expenditure Totals:</b>	<b>\$4,668,314.00</b>	<b>\$219,762.54</b>	<b>\$4,888,076.54</b>	<b>\$413,475.58</b>	<b>\$447,883.34</b>	<b>\$2,500,294.89</b>	<b>\$1,939,898.31</b>	<b>60%</b>	<b>\$6,462,981.59</b>
<b>1 - Governmental Funds Net Totals:</b>	<b>(\$234,244.00)</b>	<b>(\$204,762.54)</b>	<b>(\$439,006.54)</b>	<b>(\$101,447.18)</b>	<b>(\$447,883.34)</b>	<b>\$998,288.15</b>	<b>(\$989,411.35)</b>		<b>(\$1,853,008.25)</b>
<b>Revenue Grand Totals:</b>	<b>\$4,434,070.00</b>	<b>\$15,000.00</b>	<b>\$4,449,070.00</b>	<b>\$312,028.40</b>	<b>\$0.00</b>	<b>\$3,498,583.04</b>	<b>\$950,486.96</b>	<b>79%</b>	<b>\$4,609,973.34</b>
<b>Expenditure Grand Totals:</b>	<b>\$4,668,314.00</b>	<b>\$219,762.54</b>	<b>\$4,888,076.54</b>	<b>\$413,475.58</b>	<b>\$447,883.34</b>	<b>\$2,500,294.89</b>	<b>\$1,939,898.31</b>	<b>60%</b>	<b>\$6,462,981.59</b>
<b>Grand Totals:</b>	<b>(\$234,244.00)</b>	<b>(\$204,762.54)</b>	<b>(\$439,006.54)</b>	<b>(\$101,447.18)</b>	<b>(\$447,883.34)</b>	<b>\$998,288.15</b>	<b>(\$989,411.35)</b>		<b>(\$1,853,008.25)</b>



# Budget by Account Classification Report

Through 07/31/19  
 Prior Fiscal Year Activity Included  
 Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>Fund 1001 - General Operating</b>									
<b>REVENUE</b>									
Licenses and permits	.00	.00	.00	.00	.00	.00	.00	+++	.00
Intergovernmental revenue	19,400.00	.00	19,400.00	.00	.00	20,130.52	(730.52)	104	24,967.14
Charges for services	447,100.00	.00	447,100.00	45,166.65	.00	277,053.70	170,046.30	62	445,594.70
Fines and forfeitures	.00	.00	.00	.00	.00	24.00	(24.00)	+++	50.00
Other misc revenue	500.00	.00	500.00	100.00	.00	314.64	185.36	63	6,565.51
<b>REVENUE TOTALS</b>	<b>\$467,000.00</b>	<b>\$0.00</b>	<b>\$467,000.00</b>	<b>\$45,266.65</b>	<b>\$0.00</b>	<b>\$297,522.86</b>	<b>\$169,477.14</b>	<b>64%</b>	<b>\$477,177.35</b>
<b>EXPENSE</b>									
Salary and benefits	1,027,309.00	.00	1,027,309.00	106,896.96	.00	587,982.90	439,326.10	57	933,007.96
Payroll fringes	435,616.00	.00	435,616.00	192,912.58	.00	302,564.21	133,051.79	69	442,859.75
Services	113,765.00	16,570.98	130,335.98	12,388.13	37,865.36	73,722.39	18,748.23	86	104,372.07
Utilities	44,714.00	3,499.81	48,213.81	2,432.84	29,116.32	18,659.89	437.60	99	38,086.37
Inter-departmental charges	2,009.00	.00	2,009.00	.00	.00	2,009.00	.00	100	2,009.00
Supplies	68,590.00	3,860.25	72,450.25	12,224.91	25,877.27	26,441.48	20,131.50	72	60,781.60
Refunds, claims and reimbursements	266,000.00	942.50	266,942.50	55,298.98	1,975.00	206,079.66	58,887.84	78	214,291.02
Capital Outlay	5,000.00	(5,000.00)	.00	.00	.00	.00	.00	+++	6,295.44
Other	13,268.00	546.83	13,814.83	178.50	1,970.50	5,170.74	6,673.59	52	9,475.43
Advance out - due to other fund	30,000.00	(15,000.00)	15,000.00	.00	.00	.00	15,000.00	0	.00
<b>EXPENSE TOTALS</b>	<b>\$2,006,271.00</b>	<b>\$5,420.37</b>	<b>\$2,011,691.37</b>	<b>\$382,332.90</b>	<b>\$96,804.45</b>	<b>\$1,222,630.27</b>	<b>\$692,256.65</b>	<b>66%</b>	<b>\$1,811,178.64</b>
<b>Fund 1001 - General Operating Totals</b>									
<b>REVENUE TOTALS</b>	<b>467,000.00</b>	<b>.00</b>	<b>467,000.00</b>	<b>45,266.65</b>	<b>.00</b>	<b>297,522.86</b>	<b>169,477.14</b>	<b>64%</b>	<b>477,177.35</b>
<b>EXPENSE TOTALS</b>	<b>2,006,271.00</b>	<b>5,420.37</b>	<b>2,011,691.37</b>	<b>382,332.90</b>	<b>96,804.45</b>	<b>1,222,630.27</b>	<b>692,256.65</b>	<b>66%</b>	<b>1,811,178.64</b>
<b>Fund 1001 - General Operating Totals</b>	<b>(\$1,539,271.00)</b>	<b>(\$5,420.37)</b>	<b>(\$1,544,691.37)</b>	<b>(\$337,066.25)</b>	<b>(\$96,804.45)</b>	<b>(\$925,107.41)</b>	<b>(\$522,779.51)</b>		<b>(\$1,334,001.29)</b>
<b>Grand Totals</b>									
<b>REVENUE TOTALS</b>	<b>467,000.00</b>	<b>.00</b>	<b>467,000.00</b>	<b>45,266.65</b>	<b>.00</b>	<b>297,522.86</b>	<b>169,477.14</b>	<b>64%</b>	<b>477,177.35</b>
<b>EXPENSE TOTALS</b>	<b>2,006,271.00</b>	<b>5,420.37</b>	<b>2,011,691.37</b>	<b>382,332.90</b>	<b>96,804.45</b>	<b>1,222,630.27</b>	<b>692,256.65</b>	<b>66%</b>	<b>1,811,178.64</b>
<b>Grand Totals</b>	<b>(\$1,539,271.00)</b>	<b>(\$5,420.37)</b>	<b>(\$1,544,691.37)</b>	<b>(\$337,066.25)</b>	<b>(\$96,804.45)</b>	<b>(\$925,107.41)</b>	<b>(\$522,779.51)</b>		<b>(\$1,334,001.29)</b>



# July 2019 Travel

## Travel (NO expenses)

Name	Meeting description	Location	Date of meeting
Ahmad, Shameem	Shadowing at Summit County Health Department	Akron	07/25/2019
Hupp, Jaclyn	Transport Ozone transfer standard to EPA Air Lab for recertification	Groveport	07/19/2019
Morckel, Linda	TSO Meeting	Groveport	07/23/2019

## Travel (WITH expenses)

Name	Meeting description	Location	Date of meeting	Fund and account
Black, Allison	MOBI/TIES Train the Trainer	Dublin	07/31/2019	2321 301001 77240
Black, Allison	IQIP Training	Columbus	07/31/2019	2321 301001 77240
Campbell, Kim	Inspector Training Academy Module 3	Groveport	07/09-07/10/2019	2331 301001 77240
Catrone, Frank	IQIP Training	Columbus	07/31/2019	2321 301001 77240
Grossman, Courtney	Inspector Training Academy Module 3	Groveport	07/09-07/10/2019	2331 301001 77240
Jones, Ron	Inspector Training Academy Module 3	Groveport	07/09-07/10/2019	2331 301001 77240
Miller, Dawn	2019 NACCHO Conference	Orlando, FL	07/09-07/12/2019	2314 301001 77220/77240
Safreed, Carl	29th Annual Environmental Permitting in Ohio	Columbus	07/24-07/25/2019	2331 301001 77240
Sobczak, Nathan	29th Annual Environmental Permitting in Ohio	Columbus	07/24-07/25/2019	2331 301001 77220/77240